



# MCC Tutoring Services Request Form

Learning Center Prahl Building (PCC2880)  
Phone: (810) 762-0399 Fax: (810) 232-9520

\*\*\* In order to service you, it is required that we have your name as it appears in your student records, Student ID number, Course Code, and Instructor Name.  
\*\*\*Tutoring is available for many MCC classes, but not for all classes. We may not be able to schedule a tutor to meet every need.

Date \_\_\_/\_\_\_/\_\_\_ Student ID# \_\_\_\_\_

Semester:  FALL  WINTER  SPRING  SUMMER

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_

	1st Class	2nd Class	3rd Class
Course Section Code(s)			
Instructor(s)			
May we contact your instructor?	Yes / No	Yes / No	Yes / No

Scheduling - Mark the times you would like to meet with a tutor. The more times you mark the more likely we can schedule you!  
Tutoring starts the 2nd week of the semester!

Time	M	T	W	R	F	S
8-9am						
9-10						
10-11						
11-12n						
12-1						
1-2						
2-3						
3-4						
4-5						
5-6						
6-7						

1. Are you participating in any of the following MCC Programs?  
 TrioSSS \_\_\_\_\_ Gateway to College \_\_\_\_\_  
 SP (Special Population Program) \_\_\_\_\_

2. What is your Academic Major/Program?

### For Office Use Only

CHK: Day \_\_\_\_\_ Time \_\_\_\_\_ Tutor Assigned \_\_\_\_\_ Staff initial \_\_\_\_\_ date schedule \_\_\_\_\_  
Date: Emailed \_\_\_\_\_ Called \_\_\_\_\_ SSS Database \_\_\_\_\_ SP Database \_\_\_\_\_ Peer Database \_\_\_\_\_  
IND \_\_\_\_\_ Walk-in \_\_\_\_\_ MSR \_\_\_\_\_ PAC \_\_\_\_\_ Other Campus Resources: MEL \_\_\_\_\_ WC \_\_\_\_\_ FLL \_\_\_\_\_ ASLL \_\_\_\_\_