Mott Community College
Club Activities

Club Name _________________________________

☐ A food order is needed  ☐ Room reservation is needed
☐ Drive       ☐ Event       ☐ Fundraiser       ☐ Bake Sale

☐ Table Needed #___  ☐ Chairs Needed #___  ☐ AV needed  What kind?__________________

○ Date and Time of Event _______________________

○ Name of Event ________________________________

○ Food Order (w/quantities) __________________________________________________________

________________________________________

________________________________________________________________________

○ Preferred Room(s)___________________________________________________________

○ If a fundraiser, please attach details

○ If a Bake Sale: a sign must be displayed at the table that states items were created in a non-inspected kitchen and may contain nuts

All events will be posted on the Club Calendar when paperwork is turned in.

__________________________________________________________
President Signature

__________________________________________________________
Advisor Signature