

2016-2017
Satisfactory Academic Progress
Appeal Form



Name (Print clearly): _____ MCC ID: _____

⌘ Please complete this form in ink pen only. ⌘

At this time, you are not making Satisfactory Academic Progress (SAP) by not meeting one or more of the following:

- Establish and maintain a cumulative grade point average (GPA) of 2.0 or higher after attempting 12 credits (**Fresh Start is not recognized in the financial aid GPA calculation**).
- Successfully complete **at least** 67% of the credits attempted (credit hours used to calculate financial aid). Successful completion does not include grades of I, W, U, N (audit), and any numerical grades of less than 1.0.
- Do not exceed the maximum credit hour limit of 93 credits attempted towards an associate's degree. The 93 credit maximum applies to all coursework attempted (classes financed by you, other aid sources, and transfer credits that apply toward your Mott program of study.)

You may appeal to have your eligibility reconsidered. The appeals process is an opportunity to present your reasons for poor academic performance. Please follow the steps outlined below for the appeal process. Incomplete appeals will not be considered. Students appealing their financial aid status must be prepared to pay for all tuition and fees with personal funds while awaiting a determination. Please be sure to keep in mind Important Dates for bill payment.

Students are responsible for checking the deadline dates online at the link below and ensuring that you submit COMPLETE appeals by the posted date. www.mcc.edu/financial_aid/fa_important_dates.shtml

DIRECTIONS: Complete **all four** parts before submitting your appeal to the Financial Aid Office.

Part I: Attach a typed statement explaining why you did not make SAP.

- Review your entire academic history and explain non-passing grades such as I, W, U, N (audit).
- State your plan for getting back on track. This should not merely be a statement of good intentions.
- Include what has changed in your life, including resources you have or will use to become successful.
- Explain the extenuating circumstance that required you to attempt more than 93 credits.

Part II: Attach any supporting documentation.

- Submit supporting documentation that supports your appeal.
- Failure to provide supporting documentation of your extenuating circumstances may result in your SAP appeal being denied for the year.
- Check to make sure that documentation is for semesters that you were enrolled for and addressed in Part I.

Part III: Attach a degree review form.

- Submit a degree review form that has been signed by a Counselor/Advisor.

Part IV: Please select the semester for which you are submitting your appeal.

Summer 2016 Fall 2016 Winter 2017 Spring 2017

For more information about the SAP policy, visit www.mcc.edu/financial_aid/fa_academic.shtml

Student Signature

Date