Attendees: Lisa Banks, Rose Beane, Patricia Bergh, Bernard Cunningham, Delores Deen, Chris Engle, Amy Fugate, Gail Knapp, Parmis Johnson, Steve Robinson, Virginia Rucks, Julie Steffey, Janet Westhoff, Paula Weston

Absent: Robert Dudock

After a welcome and team introductions, Steve Robinson and Amy Fugate provided an overview of the project and background information. This action project was chosen as a result of the half-day “conversations” held in December. There was significant discussion concerning this, as well as the non-academic student readiness, topics.

A. Fugate noted that this project will have challenges, noting that math placement is widely accepted but there is resistance to placement testing for reading. Many students have been able to slip through the system and get by without reading and are resistant to placements based on reading ability. This topic can be polarizing, but more and more programs and instructors realize and request that students are able to read and write to successfully complete program courses. She noted that the DLES requirements for online courses initially caused a drop in enrollment but since implementation student pass rates have increased significantly.

A. Fugate stated this problem will have to be dealt with from many angles, including making a list of developmental and other courses that will give a student the 12 credits necessary to carry a load adequate for financial aid assistance. She concluded by saying that these issues must be dealt with quickly as developmental ed courses will not count toward graduation in the very near future, based on direction from the HLC.

Amy Fugate shared with the team that Mott is joining the Achieving the Dream initiative. It is hoped that this involvement will help provide data the team can use.

S. Robinson and A. Fugate stressed that the team is not a committee where members were selected to represent a division or department but that each member was invited to participate based on their areas of expertise and experience.

S. Robinson distributed handouts and provided binders for the team members to use as appropriate. Information distributed at meetings will be placed on the project teams’ webpage so that members not in attendance at a particular meeting can read and print any information they may have missed.

The first task set before the group is to write their project charter. S. Robinson provided a project description from the “placeholder” submitted to the HLC/AQIP Action Project Directory. This is a starting point, not a final document. The team will write their charter including dates and actions.

The co-chairs stated their hope to complete the project charter at the next meeting on June 11. If the task cannot be completed on the 11th, the meeting space is reserved for June 18 as well.

Notes prepared by,

Sherry Rosenberger