SCHEDULED MEETING:
7:30 p.m.

BOARD CONFERENCE ROOM:
Room 1301
Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Michael A. Freeman
Sally Shaheen Joseph
Matthew Norwood
John L. Snell, Jr.
Rafael C. Turner

TRUSTEES ABSENT:
Albert J. Koegel

PRESIDING OFFICER:
Lenore Croudy, Chairperson
Regular Board Meeting: 7:36 p.m. to 7:57 p.m.

Certified As Correct:

Lenore Croudy, Chairperson

Sally Shaheen Joseph, Secretary
COMMITTEE OF THE WHOLE SESSION:

There was no Committee of the Whole session.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:36 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

VICE-CHAIR SNELL MOVED THAT THE AGENDA BE ADOPTED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Scott Jenkins, Vice-President for Student & Administrative Services, who provided an update on the Fall 2013 athletic season. Al Perry, Associate Director, Athletics, presented members of the Women’s Volleyball team, the Men’s and Women’s Cross Country teams, and their respective coaching staffs. Mr. Perry and the coaches reported on individual and team successes over the course of the season.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.
VII. APPROVAL OF MINUTES

SECRETARY JOSEPH MOVED THAT THE REGULAR MEETING MINUTES OF NOVEMBER 25, 2013 BE APPROVED. VICE-CHAIR SNELL SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of November 25, 2013.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Secretary Joseph reported that the Personnel Committee met on December 11, 2013. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Vice-Chair Snell reported that the Finance/Audit Committee met on December 11, 2013. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE FREEMAN THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.10 (Treasurer’s Report for November 2013).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

There were no individual items this month.

XI. ADMINISTRATIVE ITEMS

President’s Report: President Shaink distributed the Executive Summary and announced important upcoming dates including Board meeting dates for January and the ADN Pinning Ceremony. He thanked Vice-President Jenkins and the coaches for all their work, as congratulated the student-athletes on their accomplishments. Finally, Dr. Shaink wished everyone Happy Holidays!
XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Secretary Joseph thanked the Board and President Shaink for a great year, and said she looked forward to next year.

Vice-Chair Snell commented on his role as the Board’s liaison to the Foundation for Mott Community College, and praised the work the Foundation is doing on behalf of the College.

Trustee Turner said it has been a great year and he is looking forward to next year. He thanked the College’s Administration and employees for all their work.

Trustee Freeman also commended the College’s Administration and employees for all their work over the year and wished everyone Happy Holidays!

Trustee Norwood commented on the completion of his first year as a Trustee, thanking everyone for their aid in helping him feel at home as a member of the Board, and saying he looked forward to the future.

Chair Croudy thanked everyone for their hard work, and passed out a packet of candy and a poem as a Christmas gift. She also noted how well the Board comes together.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 7:57 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, December 11, 2013, 4:00 p.m., CM1019
Present: Joseph, Turner
Absent: Norwood

The meeting was called to order at 4:00 p.m. by Trustee Joseph.

Consent Agenda:

Treasurer’s Report for November 2013: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended November 30 were approximately $37.8 million, representing 50.4% of the annual budget, which is 1.1% lower than last year at this time. Expenditures year-to-date were at $28.6 million, representing 37.8% of the annual budget. Tuition and fee revenues were $26 million, and property taxes were $7.2 million.

Other


Trustee Joseph adjourned the meeting at 4:14 p.m.
ATTACHMENT B

FINANCE/AUDIT COMMITTEE  
Wednesday, December 11, 2013, 12:00 p.m., CM1019  
Present: Koegel  
Absent: Freeman, Snell

The meeting was called to order at 12:09 p.m. by Trustee Koegel.

Consent Agenda:

Treasurer’s Report for November 2013: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended November 30 were approximately $37.8 million, representing 50.4% of the annual budget, which is 1.1% lower than last year at this time. Expenditures year-to-date were at $28.6 million, representing 37.8% of the annual budget. Tuition and fee revenues were $26 million, and property taxes were $7.2 million.

Other


Trustee Koegel adjourned the meeting at 12:19 p.m.