SCHEDULED MEETING: 7:30 p.m.

BOARD CONFERENCE ROOM: Room 1301 Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Michael A. Freeman
Sally Shaheen Joseph
Albert J. Koegel
Matthew Norwood
John L. Snell, Jr.
Rafael C. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:30 p.m. to 8:10 p.m.

Certified As Correct:

Lenore Croudy, Chairperson

Sally Shaheen Joseph, Secretary
COMMITTEE OF THE WHOLE SESSION

There was no Committee of the Whole Session.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

VICE-CHAIR SNELL MOVED THAT THE AGENDA BE ADOPTED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Walker-Griffea, who explained that she observed the annual HELP Portrait event on December 6, and witnessed first-hand how different areas from the College can intersect and connect to support the community. She introduced Dr. Amy Fugate, Vice-President, Academic Affairs, who then introduced Mary Cusack, Dean, Fine Arts & Social Sciences, and Program Coordinators Bob Rentschler (Photography), Carol Nielsen (Cosmetology), and Jimmie Baber (Criminal Justice). Dean Cusack, Mr. Rentschler, Ms. Nielsen, and Mr. Baber explained how each of their areas contributed to putting on the HELP Portrait event, along with the Early Childhood, Music, and Honors Programs. These contributions included:

Photography – Providing photos for more than 400 people in attendance;
Cosmetology – Hair and makeup application;
Criminal Justice – Fingerprinting and Child Identification kits;
Early Childhood (thanks to Becky Garske, Program Coordinator) – Stories, stickers, and activities to keep children entertained as they waited for their photo session;
Music (thanks to Dr. Townes Miller, Program Coordinator) – Holiday caroling;
Honors (thanks to Dr. Brian Ivory, Program Coordinator) – performances by the MCC Campus Clowns to entertain families as they waited.
Students Rudy Espinoza (Photography), Madeline Shartzer-Partridge (Early Childhood), Taylor Keely (Cosmetology), and Amy Frantz (Criminal Justice) were in attendance and shared their feelings on what it was like to be a part of the day’s activities.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

TRUSTEE NORWOOD MOVED THAT THE NOVEMBER 24, 2014 REGULAR MEETING MINUTES BE APPROVED. SECRETARY JOSEPH SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of November 24, 2014.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Secretary Joseph reported that the Personnel Committee met on December 10, 2014. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on December 10, 2014. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE NORWOOD THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.63 (Treasurer’s Report for November 2014).

ALL PRESENT VOTED AYE. MOTION PASSED.
Individual Items:

Chair Croudy called for a motion to approve Item 1.64 (Extension of Board Officer Terms).

MOVED BY SECRETARY JOSEPH, SECONDED BY TRUSTEE TURNER THAT THE BOARD APPROVE ITEM 1.64.

Chair Croudy called for a vote on Item 1.64.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

Chair Croudy called on President Walker-Griffea, who reflected on her first 90 days as President, reiterating her plan to learn as much as she can about the College and the community. She discussed the open conversations and dialogues she has had with students and employees during this time, and the need to continue to provide an affordable, high quality education for our students, as well as eliminate barriers for students. Dr. Walker-Griffea discussed the feedback she has received from soon-to-be graduates and alumni, and how they feel that the College has been a game changer for many in the community.

President Walker-Griffea distributed the Executive Summary and highlighted upcoming dates including Board meeting dates for January 2015. She thanked the evening’s presenters, and encouraged the further expansion of the HELP Portrait event.

Dr. Walker-Griffea commented on the Board dinner earlier in the evening, which was prepared by students from the Culinary Arts program, and encouraged people to support the program by visiting and dining at Applewood Café.

President Walker-Griffea acknowledged Dr. Steve Robinson, who was hired as Vice-President of Academic Affairs at Owens Community College, thanking him for his service to the College.

Finally, Dr. Walker-Griffea thanked everyone for their support and wished everyone a very happy holiday season!

XII. MISCELLANEOUS BUSINESS

Board Officer Election Process:

Chair Croudy called on the Assistant Secretary, who provided an overview of the process to be used to elect Board officers during the Special Organizational meeting, scheduled for January 26, 2015.
Comments from Board Members:

Trustee Norwood commented on Dr. Robinson’s impact, adding that he has helped make the College a better place.

Trustee Turner also congratulated Dr. Robinson and wished him well. He also commended those who helped organize the HELP Portrait event. He also said he saw the Mott Campus Clowns at the Flint Children’s Museum recently and praised their ability to reach children without inducing fear.

Trustee Freeman said that 2014 began rough, but that his confidence has been restored going into 2015, and Commended Dr. Walker-Griffea on her leadership. He also thanked Dr. Robinson for all his work and wished him luck in his new position.

Treasurer Koegel had no comments.

Secretary Joseph discussed the impact the College has had on her personally, adding that she would not be where she is had it not been for Mott. She talked about attending the basketball games and encouraged more people to attend, and commended the HELP Portrait organizers. Lastly she thanked Dr. Robinson for his service and said she would miss him.

Vice-Chair Snell thanked the Culinary Arts program for a wonderful dinner, and praised the HELP Portrait event. He also talked about Dr. Robinson and all the things he has done for the College and the community.

Chair Croudy asked Jim Delaney, Board Attorney, to provide comments; Mr. Delaney thanked the Culinary Arts students on a wonderful dinner, and praised the Campus Clowns and HELP Portrait event. He then commented on Dr. Robinson, saying he appreciated and admired him, and wished him well.

Chair Croudy said she hated to see Dr. Robinson go, but wished him well and thanked him for all he has done for the College. She said how appreciative she is to people who attend Board meetings and encouraged members of the audience to bring more. Lastly, she thanked Board members for their support.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:10 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, December 10, 2014, 4:00 p.m., CM1019
Present: Joseph, Norwood, Turner

The meeting was called to order at 4:00 p.m. by Trustee Joseph.

Consent Agenda:

Treasurer’s Report for November 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended November 30 were approximately $38.9 million, representing 51.6% of the annual budget, which is slightly ahead of last year at this time. Expenditures year-to-date were at $29.9 million, representing 39.7% of the annual budget. Tuition and fee revenues were $26.5 million, and property taxes were approximately $7.3 million.

Individual Items:
Extension of Board Officer Terms: A copy of the resolution was included for review. Michael Simon, Assistant Secretary to the Board, provided background and rationale on the resolution, which will be presented to the Board for approval at Monday’s meeting.

Other

There was brief discussion on the Board’s process when electing officers.

Trustee Joseph adjourned the meeting at 4:45 p.m.
FINANCE/AUDIT COMMITTEE
Wednesday, December 10, 2014, 12:00 p.m., CM1019
Present: Koegel, Freeman, Snell

The meeting was called to order at 12:05 p.m. by Trustee Koegel.

Consent Agenda:
Treasurer’s Report for November 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended November 30 were approximately $38.9 million, representing 51.6% of the annual budget, which is slightly ahead of last year at this time. Expenditures year-to-date were at $29.9 million, representing 39.7% of the annual budget. Tuition and fee revenues were $26.5 million, and property taxes were approximately $7.3 million.

Individual Items:
Extension of Board Officer Terms: A copy of the resolution was included for review. Michael Simon, Assistant Secretary to the Board, provided background and rationale on the resolution, which will be presented to the Board for approval at Monday’s meeting.

Other

There was brief discussion on collaborations between the College, K-12 districts, and the Genesee Intermediate School District (Gisd) to address the issue of college readiness, and also on the Board’s process when electing officers.

Trustee Koegel adjourned the meeting at 12:30 p.m.