SCHEDULED MEETING: 7:30 p.m.

BOARD CONFERENCE ROOM:
Room 1301
Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Michael A. Freeman
Sally Shaheen Joseph
Albert J. Koegel
Matthew Norwood
John L. Snell, Jr.
Rafael C. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER:
Lenore Croudy, Chairperson
Regular Board Meeting: 7:35 p.m. to 8:32 p.m.

Certified As Correct:

Lenore Croudy, Chairperson
Sally Shaheen Joseph, Secretary
Minutes of Regular Meeting of October 28, 2013

COMMITTEE OF THE WHOLE SESSION:

Chair Croudy called the Committee of the Whole Session to order at 6:30 p.m. She called on President Shaink, who introduced Dr. Amy Fugate, Vice-President, Academic Affairs. Dr. Fugate facilitated a presentation on accelerated developmental education. She introduced Faculty members Bernard Cunningham and Suzanne Larsen, who discussed how accelerated development is being utilized in math courses, and then called on Faculty members Bill Reich and Dr. Michele Dunnum, who discussed the Accelerated Learning Program used with English courses. Finally, Vice-President Fugate introduced Faculty members Julie Steffey, Debra Giles, Parmis Johnson, and Heather Sisto, who explained how the program is used in reading courses. Ms. Steffey and Ms. Johnson also discussed the Reading Apprenticeship program.

Following a brief question and answer session, Chair Croudy closed the session at 7:29 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:35 p.m. She requested a moment of silence in memoriam for former MCC Dean of Business, Robert Loth, and others who have died recently. There was no objection.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

TREASURER KOEGEL MOVED THAT THE AGENDA BE ADOPTED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Vice-President Fugate, who introduced students Freyda Sugarman and Deseré Nies. Earlier this year, Ms. Sugarman was honored with the Michigan Department of Education's Breaking Traditions 2013 Excellence Award, given to an outstanding student enrolled in a Career and Technical Education program considered non-traditional for his/her gender. Ms. Nies was awarded the Outstanding Student Award from the Michigan Occupational Special Populations Association, also earlier this year.

Brief photo opportunities occurred with the students and the Board.
V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

VICE-CHAIR SNELL MOVED THAT THE REGULAR MEETING MINUTES OF SEPTEMBER 23, 2013 BE APPROVED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croud called for a vote to approve the minutes of September 23, 2013.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Secretary Joseph reported that the Personnel Committee met on October 23, 2013. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on October 23, 2013. Notes from that meeting appear as Attachment B.

Other Reports:

1. ACCT Leadership Conference (Joseph, Turner, Shaink): Secretary Joseph, Trustee Turner, and President Shaink gave a brief report on the ACCT Leadership Conference, held October 1-5 in Seattle, WA.

2. MCCA Autumn Meeting (Croudy, Shaink): Chair Croudy and President Shaink gave a brief report on the MCCA Autumn Meeting, held October 17-18 at Lansing Community College.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY SECRETARY JOSEPH, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE THE CONSENT AGENDA.
Chair Croudy called for a vote on the Consent Agenda, Item 1.03 (Treasurer’s Report for September 2013).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.04 (Resolution to Approve Best Practices Initiatives).

MOVED BY SECRETARY JOSEPH, SECONDED BY TRUSTEE FREEMAN THAT THE BOARD APPROVE ITEM 1.04

Chair Croudy called for a vote on Item 1.04.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President’s Report: President Shaink distributed the Executive Summary and announced important upcoming dates including the Board meeting dates for November. He then called on Sharon Ewles, Manager, Human Resources Staffing, who introduced new employees Jeff Livermore and Brandon Guelette.

Dr. Shaink congratulated the student awardees, as well as Lennetta Coney, President, Foundation for MCC, who is receiving the Community Leader of the Year Award from the Arab American Heritage Council this week. He then called on Troy Boquette, Executive Dean, Student Services, who introduced Al Perry, Associate Director, Athletics. Mr. Perry provided a brief update on the Fall sports teams’ success and distributed the Winter sports schedule.

Finally, President Shaink thanked Dr. Fugate and the faculty members for their presentation earlier in the evening.

XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Vice-Chair Snell discussed the recent Literacy Summit, praising the significant College presence and its role in addressing the issue of literacy in the area. He also commended the Foundation for MCC for all their work.

Trustee Turner commented that he was happy that the Flint & Genesee Chamber of Commerce officially endorsed the College’s millage renewal.

Trustee Norwood praised the members of the College’s faculty, saying that the College is lucky to have them.

Trustee Freeman spoke about the passion of the College’s faculty, as evidenced by tonight’s workshop presentation, and commented about participating in the millage renewal kickoff event.

Treasurer Koegel had no comments.
Secretary Joseph thanked College instructors, past and present, for helping her get where she is today.

Chair Croudy said how pleased she was by the evening’s presentations, and by the staff. She invited Jim Delaney, Board Attorney, to offer comments; Mr. Delaney commended Vice-Chair Snell for his work on helping reduce the literacy gap. Mr. Delaney also commended the amazing strategies used to help increase the area’s literacy rates.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:32 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, October 23, 2013, 4:00 p.m., CM1019
Present: Turner, Norwood
Absent: Joseph

The meeting was called to order at 4:01 p.m. by Trustee Turner.

Consent Agenda
Treasurer’s Report for September 2013: Larry Gawthrop, Chief Financial Officer, detailed the Treasurer’s Report for September 2013, reporting that total revenues for the period ended September 30 were approximately $21 million, representing 28% of the annual budget, which is 0.1% higher than last year at this time. Expenditures year-to-date were at $14.6 million, representing 19.3% of the annual budget. Tuition and fee revenues were $15.4 million, and property taxes were $4.7 million.

Other

There was brief discussion on specific personnel issues.

Trustee Turner adjourned the meeting at 5:07 p.m.
FINANCE/AUDIT COMMITTEE
Wednesday, October 23, 2013, 12:00 p.m., CM1019
Present: Koegel
Absent: Freeman, Snell

The meeting was called to order at 12:11 p.m. by Trustee Koegel.

Consent Agenda
Treasure's Report for September 2013: Larry Gawthrop, Chief Financial Officer, detailed the Treasurer’s Report for September 2013, reporting that total revenues for the period ended September 30 were approximately $21 million, representing 28% of the annual budget, which is 0.1% higher than last year at this time. Expenditures year-to-date were at $14.6 million, representing 19.3% of the annual budget. Tuition and fee revenues were $15.4 million, and property taxes were $4.7 million.

Other

There was brief discussion on specific personnel issues.

Scott Jenkins, Vice-President for Student & Administrative Services, distributed copies of the 2013 Annual Security Report, published by the Department of Public Safety.

Trustee Koegel adjourned the meeting at 12:38 p.m.