SCHEDULED MEETING: 7:30 p.m.

BOARD CONFERENCE ROOM:
Room 1301
Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Michael A. Freeman
Sally Shaheen Joseph
Albert J. Koegel
Matthew Norwood
John L. Snell, Jr.
Rafael C. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER:
Lenore Croudy, Chairperson
Regular Board Meeting: 7:33 p.m. to 8:43 p.m.

Certified As Correct:

Lenore Croudy, Chairperson
Sally Shaheen Joseph, Secretary
Chair Croudy called the Committee of the Whole Session to order at 6:30 p.m. She called on President Walker-Griffea, who explained that her goal to tie Committee of the Whole sessions to the overarching goals detailed in the College’s Strategic Plan. As such, the evening’s presentation would focus on goal 4-0, Economic Development. Dr. Walker-Griffea introduced Scott Jenkins, Vice-President, Student & Administrative Services, who called on Robert Matthews, Executive Dean, Workforce, Career, & Grant Development, and Tom Crampton, Executive Dean, Regional Technology Initiatives, to deliver an update on the intersections between workforce and economic development at the College. Deans Matthews and Crampton highlighted the College’s participation in the Workforce Intelligence Network and the Investing in Manufacturing Communities Partnership, and touched on how both of their areas help in the development of career pathways. Dean Matthews provided an overview of Workforce Development services, and both discussed the institutional and external impact of their work, including student/graduate employment and placement, and community partnerships.

Following a brief question and answer period, Chair Croudy closed the Committee of the Whole Session at 7:23 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:33 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

VICE-CHAIR SNELL MOVED THAT THE AGENDA BE ADOPTED. TREASURER KOEGEL SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Walker-Griffea, who called on Dr. Amy Fugate, Vice-President, Academic Affairs, who explained that, in response to feedback as part of the Academic Quality Improvement Program, a cross-functional team was formed with the charge to promote wellness at the College. She introduced Dale Weighill, Executive Dean, Professional & Experiential Development, and Stephanie Kile, Customer Service Coordinator, Student Financial Services, and Co-Chair, Wellness Advisory Council. Dean
Weighill and Ms. Kile detailed several wellness projects for employees coordinated through the Center for Teaching and Learning, including yoga and healthy cooking classes, and activities like the Mott Walking Club. President Walker-Griffea and Dean Weighill also shared photos from the Making Strides Against Breast Cancer walk held October 18, acknowledging that the MCC team had the most registered walkers of any participating team, surpassed its donation goal, and recognized Carol Van Buren, Secretary, Regional Technology Initiatives, who raised the sixth largest total of all walk participants.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

SECRETARY JOSEPH MOVED THAT THE SEPTEMBER 22, 2014 REGULAR MEETING MINUTES BE APPROVED. TREASURER KOEGEL SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of September 22, 2014.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Secretary Joseph reported that the Personnel Committee met on September 17, 2014. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on September 17, 2014. Notes from that meeting appear as Attachment B.

Other Reports:

1. ACCT Leadership Congress (Croudy, Joseph, Turner, Walker-Griffea): Chair Croudy gave a brief report on the ACCT Leadership Congress, held October 22-25. Secretary Joseph, Trustee Turner, and President Walker-Griffea also provided comments. Dr. Walker-Griffea announced that, during the conference, the MCC delegation met with the delegation of Montgomery College (Montgomery County, MD), and during that time, she and Dr. DeRionne Pollard, Montgomery College President, signed a Memorandum of Understanding establishing Mott and Montgomery as “sister institutions.” President Walker-Griffea also shared photos of the signing.

IX. UNFINISHED BUSINESS

There was no unfinished business.
X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.55 (Treasurer’s Report for September 2014).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.56, VADC Sculpture Lab Renovation Project.

MOVED BY SECRETARY JOSEPH, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE ITEM 1.56.

Chair Croudy called for a vote on Item 1.56.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.57, Approval of Collective Bargaining Agreement for Maintenance & Operational Unit.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TREASURER KOEGEL THAT THE BOARD APPROVE ITEM 1.57.

Chair Croudy called for a vote on Item 1.57.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to accept the first reading of Item 1.58, Amendment to Board Policy 3100 (Budget Adoption).

MOVED BY TREASURER KOEGEL, SECONDED BY TRUSTEE FREEMAN THAT THE BOARD ACCEPT THE FIRST READING OF ITEM 1.58.

Chair Croudy called for a vote on Item 1.58.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to accept the first reading of Item 1.59, Amendment to Board Policy 3431 (Audits).

MOVED BY TRUSTEE FREEMAN, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD ACCEPT THE FIRST READING OF ITEM 1.59.
Chair Croudy called for a vote on Item 1.59.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

Chair Croudy called on President Walker-Griffea, who said that, just as Committee of the Whole Sessions would now relate to the College’s Strategic Plan, her reports would as well. In keeping with Strategic Plan overarching goal 6-1 (Maintain a leadership role in the community by engaging community partners to better meet area educational needs), Dr. Walker-Griffea detailed her meeting with the Flint & Genesee Literacy and Basic Skills Network, sharing with the Board statistics she received in regard to the area’s literacy and basic skills gap. President Walker-Griffea stated her belief that the College needs to lead on issues that encourage students in the community to develop a thirst for education and a thirst for higher education, and recommitted herself and the College to be active partners in community initiatives designed to combat the issue. Board members provided feedback to Dr. Walker-Griffea’s comments.

President Walker-Griffea distributed the Executive Summary and highlighted upcoming dates including Board meeting dates for November. She called on Vice-President Jenkins, who introduced Al Perry, Associate Director, Athletics. Mr. Perry gave a brief update on the Men’s Golf, Women’s Volleyball, and Men’s and Women’s Cross Country teams’ seasons. Dr. Walker-Griffea called on Lennetta Coney, President, Foundation for Mott Community College, who discussed plans to further reach out to alumni and prospective donors to the College, including the recent alumni networking event in Chicago. She then announced a Mott Community College Night at the Palace of Auburn Hills to see the Detroit Pistons/Cleveland Cavaliers basketball game on December 27. Dr. Walker-Griffea then called on Tony Alexander, President, Bruin Club of Genesee County, who announced the Bruin Club dinner and raffle on November 5.

Finally, President Walker-Griffea thanked the evening’s presenters and thanked the Board for their earlier comments.

XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Secretary Joseph said that she enjoyed the ACCT conference and the evening’s presentations.

Treasurer Koegel had no comments.

Trustee Freeman commented that he was glad to see the College’s active role in workforce and economic development, and said how happy he was to participate in the Making Strides walk. He also said he was looking forward to participating in the Higher Learning Commission Strategy Forum later that week.

Trustee Norwood had no comments.

Trustee Turner had no comments.

Vice-Chair Snell said how excited he was to be a Board member and involved with the College.
Chair Croudy asked Jim Delaney, Board Attorney, for comments; Mr. Delaney commented that he appreciated that hearing impaired people are being mentioned in discussions related to diversity, as Chair Croudy mentioned during her report on the ACCT Leadership Congress.

Chair Croudy thanked the President and her team for all they do. She also thanked all the evening’s presenters and the audience to coming and for their support of the Board and of the College.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:43 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, October 22, 2014, 4:00 p.m., CM1019
Present: Joseph, Norwood
Absent: Turner

The meeting was called to order at 4:02 p.m. by Trustee Joseph.

Consent Agenda:

Treasurer’s Report for September 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended September 30 was approximately $20.9 million, representing 27.8% of the annual budget, which is 0.2% lower than last year at this time. Expenditures year-to-date are at $15.5 million, representing 20.6% of the annual budget. Tuition and fee revenues were $15.4 million, and property taxes were approximately $4.3 million.

Individual Items:

VADC Sculpture Lab Renovation Project: A copy of the resolution was included for review. Scott Jenkins, Vice-President, Student & Administrative Services, provided background and rationale on the resolution, which will be presented to the Board for approval at Monday’s meeting.

Approval of Collective Bargaining Agreement for Maintenance & Operational Unit: A copy of the resolution was included for review. Amber Brennan, Interim Chief Human Resources Officer, provided background and rationale for the resolution, which will be presented for Board approval at Monday’s meeting.

Amendment to Board Policy 3100 (Budget Adoption) – First Reading
Amendment to Board Policy 3431 (Audits) – First Reading: Copies of both resolutions, along with the text of both policies and proposed amendments, were included for review. Mr. Gawthrop provided background and rationale for the amendments. The resolutions will be presented for a first reading at Monday’s meeting, and will be presented for approval at the November 2014 Board meeting.

Human Resources:


Trustee Joseph adjourned the meeting at 4:22 p.m.
The meeting was called to order at 12:02 p.m. by Trustee Koegel.

Consent Agenda:

Treasurer’s Report for September 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended September 30 was approximately $20.9 million, representing 27.8% of the annual budget, which is 0.2% lower than last year at this time. Expenditures year-to-date are at $15.5 million, representing 20.6% of the annual budget. Tuition and fee revenues were $15.4 million, and property taxes were approximately $4.3 million.

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Human Resources:


Trustee Koegel adjourned the meeting at 12:30 p.m.