SCHEDULED MEETING: 7:30 p.m.

BOARD CONFERENCE ROOM:
Room B213
Lapeer Extension Center

TRUSTEES PRESENT:
Michael A. Freeman
Matthew Norwood
John L. Snell, Jr.
Rafael C. Turner

TRUSTEES ABSENT:
Lenore Croudy
Albert J. Koegel
Sally Shaheen Joseph

PRESIDING OFFICER:
John L. Snell, Vice-Chairperson
Regular Board Meeting: 7:30 p.m. to 8:02 p.m.

Certified As Correct:

Lenore Croudy, Chairperson
Sally Shaheen Joseph, Secretary
Chair Snell called the Committee of the Whole Session to order at 6:35 p.m. He called on President Shaink, who introduced Scott Jenkins, Vice-President, Student & Administrative Services. Vice-President Jenkins, along with Desiree Londrigan, Site Manager, Lapeer Extension Center, and her staff, facilitated a tour of the Lapeer Extension Center, including recently renovated areas and grounds. Once the tours concluded, Chair Snell adjourned the session at approximately 7:16 p.m.

I. CALL TO ORDER:

Chair Snell called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

TRUSTEE NORWOOD MOVED THAT THE AGENDA BE ADOPTED. TRUSTEE FREEMAN SECONDED THE MOTION.

Chair Snell called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Vice-President Jenkins, who gave a presentation detailing the history of the College’s involvement in the Lapeer community, leading up to the opening and later purchase of the Lapeer Extension Center. Mr. Jenkins pointed out the capital improvements over the years, and acknowledged members of his staff for their hard work on the renovation of the facility. Vice-President Jenkins also detailed enrollment and demographic data at the Center.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.
VII. APPROVAL OF MINUTES

TRUSTEE TURNER MOVED THAT THE REGULAR MEETING MINUTES OF AUGUST 26, 2013 BE APPROVED. TRUSTEE NORWOOD SECONDED THE MOTION.

Chair Snell called for a vote to approve the minutes of August 26, 2013.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Trustee Turner reported that the Personnel Committee met on September 18, 2013. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Trustee Freeman reported that the Finance/Audit Committee met on September 18, 2013. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Snell called for a motion to approve the Consent Agenda.

MOVED BY TRUSTEE FREEMAN, SECONDED BY TRUSTEE NORWOOD THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Snell called for a vote on the Consent Agenda, Item 1.02 (Treasurer’s Report for August 2013).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

There were no Individual Items.

XI. ADMINISTRATIVE ITEMS

President’s Report: President Shaink distributed the Executive Summary and announced important upcoming dates, including the Literacy Summit on September 27, as well as Board meeting dates for October. He called on Kristi Dawley, Human Resources Supervisor, who introduced new employee Anne Crites, and also Mary Cusack, Dean, Fine Arts & Social Sciences, who announced upcoming events from her area, including the Peaceful Warriors Band performance on October 1. Dr. Shaink then called on Lennetta Coney, President, Foundation for Mott Community College, who announced The Links,
Incorporated’s annual Walkathon on September 28.

President Shaink thanked Vice-President Jenkins for his presentations, and acknowledged Physical Plant staff members Amanda Krok (Assistant Director), Tim Broomfield (Custodial Supervisor), and Ken Gatenby (Maintenance Supervisor) for their extensive work on the Lapeer Center.

XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Trustee Turner thanked all the staff members who helped with the Lapeer Center’s renovation, its regular operations, and the rededication ceremony earlier in the evening.

Trustee Norwood commented on how excited he was for the College to have such a strong presence in Lapeer, and that it would only serve to strengthen the College and both the Greater Flint and Lapeer communities.

Trustee Freeman had no comments.

Chair Snell said he remembered that the College’s presence in Lapeer pre-dated the Extension Center, and that the evening’s events show the progress made since that time, and the fact that the College owns the surrounding land will open up opportunities for expansion.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Snell declared the meeting adjourned at 8:02 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, September 18, 2013, 4:00 p.m., CM1019
Present: Joseph, Norwood, Turner

The meeting was called to order at 4:01 p.m. by Trustee Joseph.

Consent Agenda
Treasurer’s Report for August 2013: Larry Gawthrop, Chief Financial Officer, detailed the Treasurer’s Report for August 2013, reporting that total revenues for the period ended August 31 were approximately $17.7 million, representing 23.6% of the annual budget, which is 0.8% higher than last year at this time. Expenditures year-to-date were at $8.7 million, representing 11.5% of the annual budget. Tuition and fee revenues were $14.8 million, and property taxes were $2.2 million.

Other
Staffing Transaction Report: Mark Kennedy, Chief Human Resources Officer, presented the Staffing Transaction Report for September 2013.

There was brief discussion on specific personnel issues.

President Shaink provided information on several events: the Christ Enrichment Center Literacy Breakfast on September 26, Flint and Genesee Literacy and Basic Skills Summit on September 27, and Greater Flint Health Coalition Annual Meeting on October 10, featuring Marianne Udow-Phillips speaking about the Affordable Care Act.

Trustee Joseph adjourned the meeting at 4:35 p.m.
FINANCE/AUDIT COMMITTEE
Wednesday, September 18, 2013, 12:00 p.m., CM1019
Present: Koegel, Freeman, Snell

The meeting was called to order at 12:05 p.m. by Trustee Koegel.

Consent Agenda
Treasurer’s Report for August 2013: Larry Gawthrop, Chief Financial Officer, detailed the Treasurer’s Report for August 2013, reporting that total revenues for the period ended August 31 were approximately $17.7 million, representing 23.6% of the annual budget, which is 0.8% higher than last year at this time. Expenditures year-to-date were at $8.7 million, representing 11.5% of the annual budget. Tuition and fee revenues were $14.8 million, and property taxes were $2.2 million.

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Trustee Koegel adjourned the meeting at 12:53 p.m.