SCHEDULED MEETING: 7:30 p.m.

BOARD CONFERENCE ROOM:
Room 1301
Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Michael A. Freeman
Sally Shaheen Joseph
Albert J. Koegel
Matthew Norwood
John L. Snell, Jr.
Rafael C. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER:
Lenore Croudy, Chairperson
Regular Board Meeting: 7:31 p.m. to 8:32 p.m.

Certified As Correct:

Lenore Croudy, Chairperson
Sally Shaheen Joseph, Secretary
BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, September 22, 2014
Volume 45

Minutes of Regular Meeting of September 22, 2014

COMMITTEE OF THE WHOLE SESSION

Chair Croudy called the Committee of the Whole Session to order at 6:33 p.m. She called on President Walker-Griffea, who introduced Dr. Amy Fugate, Vice-President, Academic Affairs. Dr. Fugate explained that, as part of the session, Photography instructors would assist lab assistants and Portrait class students in taking individual photos of the Board as well as a new group photo. Following the photo session, Bob Rentschler, Photography Program Coordinator, along with instructors Nick Beccia, Bruce Edwards, Courtney Kincaid, and Rob Vanmarter, provided background and history on the Photography program, and also highlighted significant upgrades to the studio as well as upgrades in photography technology. The student lab assistants shared comments on how the program has impacted their life. Mr. Rentschler also announced that the next Help Portrait event would be held on December 6.

Following a brief question and answer period, Chair Croudy closed the Committee of the Whole Session at 7:22 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:31 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

VICE-CHAIR SNELL MOVED THAT THE AGENDA BE ADOPTED. SECRETARY JOSEPH SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Walker-Griffiea, who again introduced Dr. Fugate. Dr. Fugate provided background on the creation of the College’s Corrections program and gave a brief update on the program’s progress. She then introduced Mary Cusack, Dean, Fine Arts and Social Sciences Division, Jimmie Baber, Criminal Justice Program Coordinator, and Chuck Thiel, Site Manager, Southern Lakes Branch Center, who discussed the process to become a state-approval training site, as well as pathways for students. They also discussed academic and career opportunities.
Dr. Walker-Griffea then called on Scott Jenkins, Vice-President, Student & Administrative Services, who introduced Al Perry, Associate Athletics Director. Mr. Perry announced that Men’s Basketball Coach Steve Schmidt served as a coach for Team USA Basketball’s U-18 team, and introduced Coach Schmidt, who commented and shared photos on his experience. Mr. Perry distributed a tentative basketball schedule, and also copies of two magazine articles, one highlighting Coach Schmidt’s experience, and another highlighting the maintenance and quality of the Mott baseball field. He then gave updates on the current cross country and volleyball seasons.

Finally, President Walker-Griffea introduced Larry Gawthrop, Chief Financial Officer, who discussed the bond refunding process, explaining the refunding process, giving history on the College’s bonds and refunding opportunities, and the benefits to the College and to residents of the College District.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

VICE-CHAIR SNELL MOVED THAT THE AUGUST 18, 2014 REGULAR MEETING MINUTES APPROVED. TRUSTEE NORWOOD SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of August 18, 2014.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Secretary Joseph reported that the Personnel Committee met on September 17, 2014. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on September 17, 2014. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.
MOVED BY SECRETARY JOSEPH, SECONDED BY TRUSTEE FREEMAN THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.50 (Treasurer’s Report for August 2014).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.51, Resolution to Approve Best Practices Initiatives.

MOVED BY TRUSTEE FREEMAN, SECONDED BY TRUSTEE NORWOOD THAT THE BOARD APPROVE ITEM 1.51.

Chair Croudy called for a vote on Item 1.51.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.52, Resolution to Authorize the Issuance of Refunding Bonds – Not to Exceed $18,000,000.

MOVED BY TRUSTEE NORWOOD, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE ITEM 1.52.

Chair Croudy called for a vote on Item 1.52.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.53, Flexible Manufacturing System – Purchase Award.

MOVED BY TRUSTEE FREEMAN, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE ITEM 1.53.

Chair Croudy called for a vote on Item 1.53.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.54, Robotics Training – Purchase Award.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE FREEMAN THAT THE BOARD APPROVE ITEM 1.54.

Chair Croudy called for a vote on Item 1.54.

ALL PRESENT VOTED AYE. MOTION PASSED.
XI. ADMINISTRATIVE ITEMS

Chair Croudy called on President Walker-Griffea, who provided an update on her first three weeks, highlighting the warm reception she has received from faculty, staff, and students, as well as community members, including government officials and civic and business leaders. She also mentioned the positive feedback received from students, sharing their reasons for coming to and/or remaining at MCC. Dr. Walker-Griffea distributed the Executive Summary and highlighted upcoming dates including her Welcome Reception, the ACCT Leadership Congress, and Board meeting dates for the month of October. She also promoted the Commit to Fit Fall Challenge, encouraging Board members and the audience to join the College’s team.

President Walker-Griffea called on Amber Brennan, Interim Chief Human Resources Officer, who introduced new employees Connie DeSimpelare, Brian Littleton, Phillip Nulph, Robert Pieschke, and Officer Eric Rodgers.

Dr. Walker then called on Anthony Alexander, President, Bruin Club of Genesee, who announced the Bruin Club’s raffle fundraiser, scheduled for November 5.

Finally, President Walker-Griffea thanked the evening’s presenters.

XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Secretary Joseph welcomed President Walker-Griffea to her first Board meeting and commended the Workshop presentations and its presenters. Secretary Joseph also wished Dr. Walker-Griffea a belated happy birthday.

Treasurer Koegel had no comments.

Trustee Freeman commented on the evening’s fantastic presentations, and welcomed Dr. Walker-Griffea. He also commended Mr. Gawthrop for his work to ensure that the College operates as a great steward of the public’s dollars.

Trustee Norwood echoed Mr. Freeman’s comments and welcomed President Walker-Griffea. He said how wonderful it was to visit the Photography lab and hear from the students on how the program affects their lives.

Trustee Turner said he was glad to be serving with Dr. Walker-Griffea and welcomed the new employees. He mentioned how important MCC’s role is in the community and praised the President for her efforts to meet various community leaders and be engaged in the community.

Vice-Chair Snell expressed his excitement about things happening at the College, and commented on the Corrections program. He also pointed out how Coach Schmidt’s participation in Team USA Basketball helps put the College in a national spotlight.

Chair Croudy acknowledged the Administration and staff for all they do, adding that she appreciated peoples’ attendance at Board meetings. She also announced a Men’s Day celebration at her church, Vernon Chapel AME Church.
XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:32 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, September 17, 2014, 4:00 p.m., CM1019
Present: Joseph, Norwood, Turner

The meeting was called to order at 4:03 p.m. by Trustee Joseph.

Regional Technology Initiatives:
Flexible Manufacturing System – Purchase Award: A copy of the resolution was included for review. Tom Crampton, Executive Dean, Regional Technology Initiatives, provided background and rationale for the resolution, which will be presented for Board approval at Monday’s meeting.

Robotics Training – Purchase Award: A copy of the resolution was included for review. Mr. Crampton provided background and rationale for the resolution, which will be presented to the Board for approval at Monday’s meeting.

CFO/Accounting:
Treasurer’s Report for August 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended August 31 was approximately $17.2 million, representing 22.8% of the annual budget, which is 0.8% lower than last year at this time. Expenditures year-to-date are at $8.8 million, representing 11.7% of the annual budget. Tuition and fee revenues were $15 million, and property taxes were approximately $1.9 million.

Resolution to Approve Best Practices Initiatives: A copy of the resolution was included for review. Mr. Gawthrop provided background and rationale on the resolution as well as requirements set by the State of Michigan. The resolution will be presented to the Board for approval at Monday’s meeting.

Resolution to Authorize the Issuance of Refunding Bonds – Not to Exceed $18,000,000: A copy of the resolution was included for review. Mr. Gawthrop provided background and rationale for the resolution, which will be presented for Board approval at Monday’s meeting.

Human Resources:

Trustee Joseph adjourned the meeting at 4:36 p.m.
FINANCE/AUDIT COMMITTEE
Wednesday, September 17, 2014, 12:00 p.m., CM1019
Present: Koegel, Freeman, Snell

The meeting was called to order at 12:02 p.m. by Trustee Koegel.

Regional Technology Initiatives:
Flexible Manufacturing System – Purchase Award: A copy of the resolution was included for review. Tom Crampton, Executive Dean, Regional Technology Initiatives, provided background and rationale for the resolution, which will be presented for Board approval at Monday’s meeting.

Robotics Training – Purchase Award: A copy of the resolution was included for review. Mr. Crampton provided background and rationale for the resolution, which will be presented to the Board for approval at Monday’s meeting.

CFO/Accounting:
Treasurer’s Report for August 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended August 31 was approximately $17.2 million, representing 22.8% of the annual budget, which is 0.8% lower than last year at this time. Expenditures year-to-date are at $8.8 million, representing 11.7% of the annual budget. Tuition and fee revenues were $15 million, and property taxes were approximately $1.9 million.

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Resolution to Authorize the Issuance of Refunding Bonds – Not to Exceed $18,000,000: A copy of the resolution was included for review. Mr. Gawthrop provided background and rationale for the resolution, which will be presented for Board approval at Monday’s meeting.

Human Resources:

Trustee Koegel adjourned the meeting at 12:35 p.m.