BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, AUGUST 26, 2013
VOLUME 45

SCHEDULED MEETING:  
7:30 p.m.  

BOARD CONFERENCE ROOM:  
Room 1301  
Regional Technology Center

TRUSTEES PRESENT:  
Lenore Croudy  
Michael A. Freeman  
Sally Shaheen Joseph  
Albert J. Koegel  
Matthew Norwood  
John L. Snell, Jr.  
Rafael C. Turner

TRUSTEES ABSENT:  

PRESIDING OFFICER:  
Lenore Croudy, Chairperson  
Regular Board Meeting: 7:30 p.m. to 8:24 p.m.

Certified As Correct:

Lenore Croudy, Chairperson  
Sally Shaheen Joseph, Secretary
Chair Croudy called the Committee of the Whole Session to order at 6:34 p.m. She called on President Shaink, who introduced Scott Jenkins, Vice-President, Student & Administrative Services. Vice-President Jenkins, along with Larry Koehler, Executive Director, Physical Plant, and Cheryl Bassett, Chief Technology Officer, facilitated a tour of the Regional Technology Center (RTC), specifically the portions of the RTC currently under repair following damage from a windstorm that occurred August 7, 2013. Mr. Koehler and Ms. Bassett provided details of the incident, as well as photos of the damage to the roof and several rooms, including the Technology Division offices and the RTC Auditorium.

Chair Croudy adjourned the session at 7:22 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

Chair Croudy asked for a moment of silence in memoriam for recently lost friends and family. There was no objection.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

VICE-CHAIR SNELL MOVED THAT THE AGENDA BE ADOPTED. SECRETARY JOSEPH SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Vice-President Jenkins, who made a presentation regarding Employer Support of the Guard & Reserve, and announced the Veteran Healthcare & Resource Super-Fair on September 11, 2013. He acknowledged the College’s ESGR volunteers and then introduced Paul Ryan, State Chair, Michigan Committee for Employer Support of the Guard & Reserve (ESGR). Mr. Ryan formally presented to the College the U.S. Department of Defense’s Pro-Patria Award, the ESGR’s highest award, given to the College in recognition of exceptional support of veteran, National Guard, and Reserve students and employees. In recognition of his distinguished service to the ESGR, Mr. Ryan presented the James M. Roche Spirit of Volunteerism Award to Bob Howald, Executive Dean, Continuing Education, Extended
Campuses, and Institute for Medical Simulation. Mr. Howald gave brief comments thanking President Shaink and Vice-President Jenkins for giving him the opportunity to work with the ESGR on behalf of the College.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

Mr. Patrick Gleason addressed the Board to announce he has been selected to serve as Chairperson of the “Say Yes to MCC” millage renewal campaign committee. He also introduced Mr. Mike Lynch, President of the Genesee/Lapeer/Shiawassee Building Trades Council (GLS), who offered his organization’s support of the campaign as well.

Mr. Armondo Hernandez of Flint spoke on behalf of the American GI Forum/Hispanic Technology Center, addressing the Board to thank the College for all the support its given to the center, and extended an invitation to the Center’s 10th anniversary celebration on September 14.

VII. APPROVAL OF MINUTES

VICE-CHAIR SNELL MOVED THAT THE REGULAR MEETING MINUTES OF JUNE 24, 2013 BE APPROVED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of June 24, 2013.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Secretary Joseph reported that the Personnel Committee met on August 21, 2013. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on August 21, 2013. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY SECRETARY JOSEPH, SECONDED BY TRUSTEE FREEMAN THAT THE BOARD APPROVE THE CONSENT AGENDA.
Chair Croudy called for a vote on the Consent Agenda, Item 1.01 (Treasurer’s Report for July 2013).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

There were no Individual Items this month.

XI. ADMINISTRATIVE ITEMS

President’s Report: President Shaink distributed the Executive Summary and announced important upcoming dates. He called on Mark Kennedy, Chief Human Resources Officer, who introduced new employees Rebecca Silva, Gary Brasseur, Jill Sodt, and Jimmie Baber. He thanked Vice-President Jenkins, Ms. Bassett, Mr. Kochler, and their staffs for their presentation and for the work they have done in repairing and recovering from the damage to the RTC. He also thanked Mr. Ryan for coming to the meeting and presenting the Pro Patria Award and the Roche Award to Bob Howald. President Shaink then presented a plaque presented to the College in recognition its support of the Flint Olympia and CANUSA Games.

Dr. Shaink called on Lennetta Coney, President, Foundation for Mott Community College, who announced the Real Health for a Whole Community Health Fair taking place on September 25 and the Women in Education Strengthening our Sisterhood Summit female empowerment conference on September 27-28.

President Shaink acknowledged the recognition of Trustees at the Michigan Community College Association’s (MCCA) Summer Workshop; Vice-Chair Snell was recognized for his three terms of service, while Chair Croudy was honored with the MCCA’s Special Recognition Award. Chair Croudy and Vice-Chair Snell in turn recognized Dr. Shaink for receiving the MCCA’s Distinguished Alumnus Award (nominated as a graduate of Jackson Community College) at the Workshop.

XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Trustee Freeman commented on the pleasure he felt being at the MCCA Summer Workshop with his fellow Trustees from across the state, and the College’s level of respect amongst its peers.

Treasurer Koegel had no comments.

Secretary Joseph thanked those responsible for helping organize the Veteran Healthcare and Resource Super-Fair on September 11, adding that if it hadn’t been for the College, the event likely would not have taken place.

Vice-Chair Snell commented on the RTC storm damage, and congratulated Mr. Howald for being honored earlier in the evening. He also thanked Mr. Gleason for agreeing to lead the College’s millage renewal campaign.

Trustee Turner thanked all the ESGR volunteers and commended them for their awards. He also congratulated Mr. Hernandez and the Hispanic Technology Center for their work toward improving the community. Finally he thanked Mr. Gleason, commented on the College’s recent receipt of a grant from the
U.S. Environmental Protection Agency to establish a new environmental training program, and welcomed the new employees.

Trustee Norwood echoed all of Trustee Turner’s comments.

Chair Croudy thanked all the Board members for their work, and welcomed the new employees. She acknowledged President Shaink and his staff, including those who worked and are working on repairing the RTC. She also sent well wishes to Jim Delaney, Board Attorney, who was unable to attend the meeting due to illness.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:24 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, August 21, 2013, 4:00 p.m., CM1019
Present: Joseph, Norwood, Turner

The meeting was called to order at 4:05 p.m. by Trustee Joseph.

Consent Agenda
Treasurer’s Report for July 2013: Larry Gawthrop, Chief Financial Officer, detailed the Treasurer’s Report for July 2013, reporting that total revenues for the period ended July 31 were approximately $12.1 million, representing 16% of the annual budget, which is 0.7% lower than last year at this time. Expenditures year-to-date were at $3.9 million, representing 5.1% of the annual budget. Tuition and fee revenues were $11.2 million, and property taxes were $520 thousand.

Other

Ms. Dawley and Sharon Ewles, Human Resources Staffing Manager, provided information on specific personnel and staffing issues.

President Shaink reviewed the College’s Cultural Values Statement, scheduled to go into effect September 1, 2013.

Trustee Joseph adjourned the meeting at 5:00 p.m.
FINANCE/AUDIT COMMITTEE
Wednesday, August 21, 2013, 12:00 p.m., CM1019
Present: Koegel, Freeman, Snell

The meeting was called to order at 12:00 p.m. by Trustee Koegel.

Consent Agenda
Treasurer’s Report for July 2013: Larry Gawthrop, Chief Financial Officer, detailed the Treasurer’s Report for July 2013, reporting that total revenues for the period ended July 31 were approximately $12.1 million, representing 16% of the annual budget, which is 0.7% lower than last year at this time. Expenditures year-to-date were at $3.9 million, representing 5.1% of the annual budget. Tuition and fee revenues were $11.2 million, and property taxes were $520 thousand.

Other

Ms. Dawley and Sharon Ewles, Human Resources Staffing Manager, provided information on specific personnel and staffing issues.

President Shaink reviewed the College’s Cultural Values Statement, scheduled to go into effect September 1, 2013.

Trustee Koegel adjourned the meeting at 12:45 p.m.