SCHEDULED MEETING: 7:30 p.m.

BOARD CONFERENCE ROOM: Room 1301 Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Michael A. Freeman
Sally Shaheen Joseph
Albert J. Koegel
Matthew Norwood
John L. Snell, Jr.
Rafael C. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:30 p.m. to 8:25 p.m.

Certified As Correct:

Lenore Croudy, Chairperson
Sally Shaheen Joseph, Secretary
COMMITTEE OF THE WHOLE SESSION

Chair Croudy called the Committee of the Whole Session to order at 6:31 p.m. She called on President Shaink, who first introduced Larry Gawthrop, Chief Financial Officer, to present the Treasurer’s Report for July 2014. Mr. Gawthrop reported that total revenues for the period ended July 31 were approximately $11.5 million, representing 15.2% of the annual budget, which is 0.9% lower than last year at this time. Expenditures year-to-date were at $3.1 million, representing 4.1% of the annual budget. Tuition and fee revenues were $11 million, and property taxes were $300 thousand.

Dr. Shaink then called on Jody Michael, Manager, Purchasing, who provided background and rationale on Item 1.48, Physical Plant Operations Custodial Supply Contract – Purchase Award.

President Shaink introduced Amber Brennan, Interim Chief Human Resources Officer, and Mark Kennedy, former Chief Human Resources Officer, who provided background and rationale on Item 1.49, Approval of Faculty Collective Bargaining Agreement.

Dr. Shaink then called on Thomas Crampton, Executive Dean, Regional Technology Initiatives, who provided background and rationale on Item 1.47, FABLAB Purchase Award.

Finally, President Shaink asked Mr. Gawthrop to introduce Stacie Kwaiser of Rehmann Robson, who made her firm’s annual pre-audit communication to the Board. Ms. Kwaiser explained that, as per auditing standards, Rehmann Robson must communicate to the Board their responsibilities as auditors, and provide an overview of the timing and scope of the audit. She further explained their focus on specific material accounts of the College, a review of College federal awards, and the testing of internal controls.

Following a brief question and answer period, Chair Croudy closed the Committee of the Whole Session at 7:11 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

Vice-Chair Snell moved to add Item 1.45, Conferring of Honorary Degree and Resolution of Appreciation for Dr. M. Richard Shaink to Special Presentations. Secretary Joseph seconded the motion. There was no objection.

III. ADOPTION OF AGENDA

VICE-CHAIR SNELL MOVED THAT THE AGENDA BE ADOPTED, WITH THE ADDITION OF ITEM 1.45. TRUSTEE NORWOOD SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.
ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy asked Secretary Joseph to read Item 1.45 aloud.

Following Secretary Joseph’s reading of the resolution, Chair Croudy declared the resolution passed via unanimous consent.

Chair Croudy presented a copy of the resolution for President Shaink, asking each Board member to sign. President Shaink made brief comments, thanking the Board, and a photo opportunity with President Shaink and the Board followed.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

VICE-CHAIR SNELL MOVED THAT THE JUNE 18, 2014 REGULAR MEETING MINUTES APPROVED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of June 18, 2014.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

Chair Croudy explained that the Finance/Audit and Personnel Committees did not meet for the month of June.

Chair Croudy asked the Assistant Secretary to deliver a brief report on the Michigan Community College Association (MCCA) Summer Workshop. The Assistant Secretary explained that, during the event’s Awards Ceremony, Trustees were recognized for their service, based on five-year increments. Chair Croudy then announced that Vice-Chair Snell was one of those recognized for 25 years of service as a Trustee, and presented him with a pin awarded to him by MCCA. Another photo opportunity with the Board occurred.

IX. UNFINISHED BUSINESS

There was no unfinished business.
X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY SECRETARY JOSEPH, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.46 (Treasurer’s Report for July 2014).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.47 FABLAB Purchase Award.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE ITEM 1.47.

Chair Croudy called for a vote on Item 1.47.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.48, Physical Plant Operations Custodial Supply Contract – Purchase Award.

MOVED BY TRUSTEE FREEMAN, SECONDED BY TRUSTEE NORWOOD THAT THE BOARD APPROVE ITEM 1.48.

Chair Croudy called for a vote on Item 1.48.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.49, Approval of Faculty Collective Bargaining Agreement.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT THE BOARD APPROVE ITEM 1.49.

Chair Croudy called for a vote on Item 1.49.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President Shaink distributed the Executive Summary and highlighted upcoming dates, including Board meeting dates for the month of September. He called on Amber Brennan, Interim Chief Human Resources Officer, who asked Sharon Ewles, Staffing Manager, to introduce new employees Amanda Burleson, Malinda Burnash, and Officers Richard Bedell and David Bender. Dr. Fugate also introduced Dr. Rebecca Myszenski, the new Dean of Health Sciences. Dr. Shaink thanked all the evening’s presenters, then called on Lennetta Coney, President, Foundation for Mott Community College, who announced the Student Life Center naming ceremony on September 25, and an alumni reception scheduled for October 21 at the Smart Museum of Art in Chicago. He
then called on Tony Alexander, President, Bruin Club of Genesee County, who announced the Club’s upcoming annual Dinner Raffle, and the raising of $10 thousand to help support student-athletes who took classes during the Spring and Summer sessions. Finally, President Shaink offered comments welcoming the College’s new President, Dr. Beverly Walker-Griffiea. Chair Croudy then announced a welcome reception for Dr. Walker-Griffiea, scheduled for Thursday, October 2.

XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Vice-Chair Snell commented on the wonderful and exciting things happening on campus, as well as the enthusiastic comments made by the new employees. He also wished Dr. and Mrs. Shaink well.

Trustee Turner wished Dr. and Mrs. Shaink well.

Trustee Norwood thanked Dr. Shaink for his great leadership and experience.

Trustee Freeman wished the Shainks well, adding that it would be difficult to imagine the campus without Dr. Shaink, but is excited about Dr. Walker-Griffiea’s arrival and is confident she will do great things at the College.

Treasurer Koegel commented on the footprint the Shainks have made on the community.

Secretary Joseph spoke about how much the Shainks have meant to her and that she will miss them.

Chair Croudy asked Jim Delaney, Board Attorney, to make comments; Mr. Delaney reminisced about the Board’s selection of Dr. Shaink as President, praising the Board’s decision in doing so. He also talked about the lasting influence the Shainks have made on him and everyone else. Chair Croudy then presented a plaque received from the CANUSA Games, identifying the College as a Gold Sponsor.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:25 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.