SCHEDULED MEETING: 7:30 p.m.

BOARD CONFERENCE ROOM:
Room 1301
Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Michael A. Freeman
Sally Shaheen Joseph
Albert J. Koegel
Matthew Norwood
John L. Snell, Jr.
Rafael C. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER:
Lenore Croudy, Chairperson
Regular Board Meeting: 7:30 p.m. to 8:43 p.m.

Certified As Correct:

Lenore Croudy, Chairperson
Sally Shaheen Joseph, Secretary
COMMITTEE OF THE WHOLE SESSION:

Chair Croudy called the Committee of the Whole Session to order at 6:30 p.m. She called on President Shaink, who introduced Scott Jenkins, Vice-President, Student & Administrative Services. Vice-President Jenkins, along with Emily Varney, Executive Director, Student Financial Services, delivered a presentation on financial aid student receivables, focusing on the disbursement of Pell Grant and loan funds, the process following a prospective student’s completion of the Free Application for Federal Student Aid (FAFSA) and subsequent receipt of the FAFSA information by the College, and requirements for maintaining eligibility.

Larry Gawthrop, Chief Financial Officer, detailed the impact of student receivables on the College’s budget for the current year, as well as projected property tax funding and declining tax revenue.

Following a brief question and answer period, Chair Croudy adjourned the session at 7:20 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

VICE-CHAIR SNELL MOVED THAT THE AGENDA BE ADOPTED. SECRETARY JOSEPH SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy then called on President Shaink, who called on Scott Jenkins, Vice-President, Student & Administrative Services. Vice-President Jenkins gave an update on several of the College’s sports teams, including the Women’s Softball Team, who won their first-ever Michigan Community College Athletic Association (MCCAA) Championship this season. He also provided an update on the Men’s Golf Team.

Vice-President Jenkins then delivered a presentation on the College’s Master Plan, along with Larry Koehler, Executive Director, Physical Plant. Mr. Koehler gave an overview of all the College’s buildings, how they are regularly maintained, and described how the buildings, as well as all physical assets of the College, are assessed in regard to their need for maintenance, upgrading, or replacement.
V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

TREASURER KOEGEL MOVED THAT THE REGULAR MEETING MINUTES OF APRIL 22, 2013 BE APPROVED. VICE-CHAIR SNELL SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of April 22, 2013.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Secretary Joseph reported that the Personnel Committee met on May 15, 2013. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on May 15, 2013. Notes from that meeting appear as Attachment B.

Other Reports:

1. AACC Annual Convention (Snell): Vice-Chair Snell and Dr. Amy Fugate, Vice-President, Academic Affairs, gave a brief report on the AACC Annual Conference.

IX. UNFINISHED BUSINESS

Chair Croudy called for a motion to approve Item 1.30 (Amendments to Board Policies 1240 and 1500).

MOVED BY SECRETARY JOSEPH, SECONDED BY TRUSTEE TURNER THAT ITEM 1.30 BE APPROVED.

Chair Croudy called for the vote on Item 1.30.

ALL PRESENT VOTED AYE. MOTION PASSED.
X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY SECRETARY JOSEPH, SECONDED BY TRUSTEE FREEMAN THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.31 (Treasurer’s Report for April 2013).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

There were no individual items this month.

XI. ADMINISTRATIVE ITEMS

President’s Report: President Shaink distributed the Executive Summary, and called on Mark Kennedy, Chief Human Resources Officer, who introduced new employees Phaedra Bartlett, Terry Love, Trisha Nelson, Jeff Simms, Dan Thomas, Mary Koopman, Lydia Lewis, David Schaaf, Tom Shannon, and Jennie Welliver.

Dr. Shaink welcomed the new employees, and thanked them all for their hard work, as well as those who made their hiring possible. He announced important upcoming dates, including the Retirees Dinner, the Mott, Motown, & More Lip Sync Show, and the Mott Middle/Early College graduation.

President Shaink thanked Vice-President Jenkins, Ms. Varney, Mr. Gawthrop, and Mr. Koehler for their presentations.

MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.10):

Secretary Joseph thanked those members of the College staff who attended the most recent Joining Forces meeting, and commended the recognition of veteran graduates at commencement. She also gave positive comments about the new hires and the Counseling department.

Treasurer Koegel had no comments.

Trustee Freeman had no comments.

Trustee Norwood had no comments.

Trustee Turner welcomed the new hires and praised the College’s positive support system.

Vice-Chair Snell praised the evening’s in-depth reports, and acknowledged Chair Croudy recent recognition by the Zonta Club of Flint, and President Shaink being honored as a Distinguished Alumnus by Jackson Community College.
Chair Croudy thanked President Shaink for his leadership, and also thanked his staff for all the work they do. She also encouraged everyone to attend Board meetings regularly.

Chair Croudy acknowledged Mr. Larry Watkins, Interim Superintendent, Flint Community Schools (FCS), and Shamarion Grace, FCS Director of Curriculum & Instruction, both of whom were in the audience.

**XIII. EXECUTIVE SESSION**

There was no Executive Session.

**XIV. ADJOURNMENT**

Chair Croudy declared the meeting adjourned at 8:43 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, May 15, 2013, 4:00 p.m., CM1019
Present: Joseph, Turner
Absent: Norwood

The meeting was called to order at 4:01 p.m. by Trustee Joseph.

Unfinished Business
Amendments to Board Policies 1240 and 1500: A copy of the resolution was included for review. The resolution will be presented to the Board for approval at Monday’s meeting.

Consent Agenda
Treasurer’s Report for April 2013: Larry Gawthrop, Chief Financial Officer, detailed the Treasurer’s Report for April 2013, reporting that total revenues for the period ended April 30 were approximately $63.8 million, representing 87.2% of the annual budget, which is 1.8% lower than last year at this time. Expenditures year-to-date were at $57.3 million, representing 78% of the annual budget. Tuition and fee revenues were $35 million, and property taxes were $16.6 million.

Mr. Gawthrop then provided information on projected property tax funding in Genesee County, including declines in revenue, and the potential impact to the College.

Other

Mr. Kennedy also provided an update on health insurance coverage for College employees.

Trustee Joseph adjourned the meeting at 5:26 p.m.
FINANCE/AUDIT COMMITTEE
Wednesday, May 15, 2013, 4:00 p.m., CM1019
Present: Koegel
Absent: Freeman, Snell

The meeting was called to order at 4:01 p.m. by Trustee Koegel.

Unfinished Business
Amendments to Board Policies 1240 and 1500: A copy of the resolution was included for review. The resolution will be presented to the Board for approval at Monday’s meeting.

Consent Agenda
Treasurer’s Report for April 2013: Larry Gawthrop, Chief Financial Officer, detailed the Treasurer’s Report for April 2013, reporting that total revenues for the period ended April 30 were approximately $63.8 million, representing 87.2% of the annual budget, which is 1.8% lower than last year at this time. Expenditures year-to-date were at $57.3 million, representing 78% of the annual budget. Tuition and fee revenues were $35 million, and property taxes were $16.6 million.

Mr. Gawthrop then provided information on projected property tax funding in Genesee County, including declines in revenue, and the potential impact to the College.

Other

Mr. Kennedy also provided an update on health insurance coverage for College employees.

Trustee Koegel adjourned the meeting at 5:26 p.m.