SCHEDULED MEETING: 7:30 p.m.

BOARD CONFERENCE ROOM: Room 1301
Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Michael A. Freeman
Sally Shaheen Joseph
Albert J. Koegel
Matthew Norwood
John L. Snell, Jr.

TRUSTEES ABSENT:
Rafael C. Turner

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:30 p.m. to 8:43 p.m.

Certified As Correct:

[Signatures]

Lenore Croudy, Chairperson
Sally Shaheen Joseph, Secretary
Chair Croudy called the Committee of the Whole Session to order at 6:30 p.m. She called on President Shaink, who introduced Mark Kennedy, Chief Human Resources Officer (CHRO). Mr. Kennedy introduced Chad Hodkinson of SET-SEG, who delivered a presentation on the Affordable Care Act (ACA) and how its provisions will affect and impact the College. He provided an overview of the law, its stated objectives, and assessments that could be incurred due to non-compliance by the College. Mr. Hodkinson also discussed next steps for the College. Mr. Kennedy added information concerning potential increased costs for part-time faculty. He also introduced Amber Brennan of Collins Blaha, P.C., whom Management has previously indicated to the Board will be recommended for confirmation as the interim CHRO following his retirement later this year.

President Shaink then called on Scott Jenkins, Vice-President, Student & Administrative Services, who introduced Dr. Chris Engle, Dean of Enrollment Retention and Registrar. Dr. Engle provided an update on several of the College’s degree completion initiatives, focusing on Project Win-Win and initiatives dealing with backlog and completion audit.

Following a brief question and answer period on both subjects, Chair Croudy closed the Committee of the Whole Session at 7:20 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

TREASURER KOEGEL MOVED THAT THE AGENDA BE ADOPTED. VICE-CHAIR SNELL SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Shaink, who introduced Vice-President Jenkins, who introduced Tom Healey, Athletics Director, and Al Perry, Assistant Director, Athletics. Mr. Healey and Mr. Perry presented members of the Men’s and Women’s Basketball teams, and the MCC Wrestling Club. Mr. Healey and Mr.
Perry recapped each team’s seasons and acknowledged those who received league and conference honors, along with other distinctions.

President Shaink then called on Dr. Amy Fugate, Vice-President, Academic Affairs, who presented students Jeremy Geda, Ebony Moon, and Freyda Sugarman, Mr. Geda and Ms. Moon received the Breaking Traditions Excellence Award from the Michigan Department of Education’s Office of Career and Technical Education. Ms. Sugarman, who received the Breaking Traditions Award last year, was recognized this year as a Phi Theta Kappa All-USA Nominee. Dr. Fugate also presented students Tamara Vanderford and Diane Laski, both of whom received Commitment to Service Awards from Michigan Campus Compact.

Dr. Fugate also recognized Brenda Zicha, Sociology Faculty, for her 14 years of service as Advisor for the College’s Phi Theta Kappa chapter. Several Phi Theta Kappa alumnae were on hand to provide comments on how Ms. Zicha has enriched their lives.

Finally, Dr. Shaink called on Mr. Kennedy, who introduced Dr. Brian Ivory, Faculty Member, Counseling and Student Development, who received this year’s Outstanding Faculty Member of the Year award, and Public Safety Officer Kuwanna Mack, who received the Outstanding Staff Member of the Year award.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

VICE-CHAIR SNELL MOVED THAT THE REGULAR MEETING MINUTES OF MARCH 24, 2014 BE APPROVED. TRUSTEE NORWOOD SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of March 24, 2014.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Trustee Joseph reported that the Personnel Committee met on April 23, 2014. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on April 23, 2014. Notes from that meeting appear as Attachment B.
Other Reports:

1. Presidential Search Screening Committee (Croudy, Freeman): Trustee Freeman reported that the Presidential Search Screening Committee met on March 26 and April 22, 2014. Notes from those meetings appear as Attachments C and D, respectively.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY SECRETARY JOSEPH, SECONDED BY TREASURER KOEGEL THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.28 (Treasurer’s Report for March 2014) and Item 1.29 (Authentication of Sabbaticals).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.30, Academic Computers Lifecycle Program – Purchase Award.

MOVED BY TRUSTEE FREEMAN, SECONDED BY SECRETARY JOSEPH THAT THE BOARD APPROVE ITEM 1.30.

Chair Croudy called for a vote on Item 1.30.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President Shaink distributed the Executive Summary and highlighted upcoming dates, including Commencement, the Nursing Pinning Ceremony, and Board meetings for May. He called on Mr. Kennedy, who introduced new employees Erika Jackson, Alanna Darrow, and Julie Simmonds.

Dr. Shaink thanked all the evening’s presenters, and then called on Lennetta Coney, President, Foundation for Mott Community College. Ms. Coney announced upcoming programs including the annual May Day celebration, the Foundation for MCC Community Breakfast, and the 8th Annual Mott, Motown, & More Celebrity Lip Sync Show, scheduled for May 15-16. She also provided feedback from the recent alumni event held in Charlotte, NC.
XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Trustee Norwood commented how all the people recognized this evening not only make the College look great, but the community as well.

Vice-Chair Snell praised all the award recipients

Secretary Joseph commended all the awardees, and briefed everyone on her recent trip to Mexico working to aid the blind as part of Rotary International’s Avoidable Blindness program.

Treasurer Koegel commented on the workshop presentation on the Affordable Care Act, stating that it validated his strong opposition to the law.

Trustee Freeman thanked everyone who has been involved with the Presidential Search Screening Committee for all their work.

Chair Croudy also complimented the work of Search Committee, and commended the evening’s presentations.

Chair Croudy called on Jim Delaney, Board Attorney, to offer comments; Mr. Delaney commended the recommendation of Ms. Brennan to be interim CHRO.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:43 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, April 23, 2014, 4:00 p.m., CM1019
Present: Joseph, Norwood, Turner

The meeting was called to order at 4:00 p.m. by Trustee Joseph.

Mark Kennedy, Chief Human Resources Officer, provided a brief update on the Presidential search process.

CFO/Accounting:
Treasurer’s Report for March 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended March 31 was approximately $59.2 million, representing 80.7% of the annual budget, which is 1.9% higher than last year at this time. Expenditures year-to-date are at $51.5 million, representing 69.7% of the annual budget. Tuition and fee revenues were $31.1 million, and property taxes were $16.3 million.

Academic Affairs:
Academic Computers Lifecycle Program – Purchase Award: A copy of the resolution was provided for review. Dr. Amy Fugate, Vice-President of Academic Affairs, provided background and rationale on the resolution which will be presented for approval by the Board at Monday’s meeting.

Human Resources:

Authentication of Sabbaticals: A copy of the resolution was provided for review. The resolution will be brought forth for approval by the Board at Monday’s meeting, as part of the Consent Agenda.

Trustee Joseph adjourned the meeting at 4:28 p.m.
FINANCE/AUDIT COMMITTEE
Wednesday, April 23, 2014, 12:00 p.m., CM1019
Present: Koegel
Absent: Freeman, Snell

The meeting was called to order at 12:05 p.m. by Trustee Koegel.

Mark Kennedy, Chief Human Resources Officer, provided a brief update on the Presidential search process.

CFO/Accounting:
Treasurer’s Report for March 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended March 31 was approximately $59.2 million, representing 80.7% of the annual budget, which is 1.9% higher than last year at this time. Expenditures year-to-date are at $51.5 million, representing 69.7% of the annual budget. Tuition and fee revenues were $31.1 million, and property taxes were $16.3 million.

Academic Affairs:
Academic Computers Lifecycle Program – Purchase Award: A copy of the resolution was provided for review. Dr. Amy Fugate, Vice-President of Academic Affairs, provided background and rationale on the resolution which will be presented for approval by the Board at Monday’s meeting.

Human Resources:
Authentication of Sabbaticals: A copy of the resolution was provided for review. The resolution will be brought forth for approval by the Board at Monday’s meeting, as part of the Consent Agenda.

Trustee Koegel adjourned the meeting at 12:24 p.m.
PRESIDENTIAL SEARCH SCREENING COMMITTEE
Wednesday, March 26, 2014, 8:30 a.m., Genesee Room, Prahl College Center
Present: Croudy, Freeman, Alexander, Banks, Cusack, Gawthrop, Gilcreast, Gleason, Gregus, Hovey,
Matthews, Oliver, Poma, Snell, Sugarman, Thomas, Turner, Westhoff, Wolbert, Wood
Absent: Joseph

The meeting was called to order at 8:35 a.m.

Chair Croudy extended a welcome to the committee members.

Angela Provart, President, Pauly Group, provided an overview of the search process, including the role of
the committee and Pauly Group.

Mark Kennedy, Chief Human Resources Officer, and Sharon Ewles, Manager, HR Staffing, gave an
overview of role of the Office of Human Resources as well as specific employment guidelines.

Ms. Provart distributed the Review Rating sheet, and explained the method for the sheet’s utilization. She
continued explaining the search process, focusing on the research and review of applicants’ resumes and
materials.

The meeting was adjourned at 10:15 a.m.
The meeting was called to order at 2:37 p.m.

Chair Croudy provided opening remarks and acknowledged Mr. Alexander’s birthday.

Ms. Provart provided opening comments, and reviewed committee expectations as well as ground rules for the process.

The committee took a recess at 2:53 p.m. in order to review applications and make any necessary changes/corrections to their ratings.

The committee reconvened at 3:48 p.m. and engaged in discussion on the candidates.

Following the discussion, a number of semifinalists were selected for further consideration which will include reference checking and an initial interview to be conducted by the search screening committee late in the month of May.

Ms. Provart distributed a list of potential interview questions; interview questions will be discussed and finalized at the next meeting.

The meeting adjourned at 7:45 p.m.