SCHEDULED MEETING: 7:30 p.m.

BOARD CONFERENCE ROOM:
Room 1301
Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Michael A. Freeman
Alfred J. Koegel
Matthew Norwood
John L. Snell, Jr.
Rafael C. Turner

TRUSTEES ABSENT:
Sally Shaheen Joseph

PRESIDING OFFICER:
Lenore Croudy, Chairperson
Regular Board Meeting: 7:30 p.m. to 8:34 p.m.

Certified As Correct:

Lenore Croudy, Chairperson

Sally Shaheen Joseph, Secretary
COMMITTEE OF THE WHOLE SESSION

Chair Croudy called the Committee of the Whole Session to order at 6:30 p.m. She called on President Shaink, who introduced Scott Jenkins, Vice-President, Student & Administrative Services. Mr. Jenkins introduced Jim Chybowski, Director, Auxiliary Services, Larry Koehler, Executive Director, Physical Plant, and Lowell Segorski, Auxiliary Services Coordinator. Vice-President Jenkins, Mr. Chybowski, Mr. Koehler, and Mr. Segorski delivered a presentation on the Inventory Control Asset Retagging Project recently undertaken by their departments. They discussed the transition from a bar coded inventory control system to one based on Radio Frequency Identification (RFID) technology, and the potential benefits from using the new system. They also provided a demonstration on how the system can be used to catalog all inventory in a room or building.

Following a brief question and answer period, Chair Croudy closed the Committee of the Whole Session at 7:22 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

Trustee Freeman moved that Item 1.27, Appointment of Presidential Search Screening Committee, be added to the agenda. Vice-Chair Snell seconded the motion. There was no objection.

III. ADOPTION OF AGENDA

VICE-CHAIR SNELL MOVED THAT THE AGENDA, WITH THE ADDITION OF ITEM 1.27, BE ADOPTED. TREASURER KOEGEL SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Shaink, who introduced Thomas Crampton, Executive Dean, Regional Technology Initiatives. Mr. Crampton provided information on an in-kind software/technology grant received by the College from Siemens, announced earlier this week. He explained the purpose and functions of the software and detailed plans to integrate the software into the College’s current Product Lifecycle Management curriculum and other academic initiatives. Finally, Mr. Crampton discussed the potential benefits students would receive via the grant.
V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

Glenn Wilson, President of Communities First, Inc., addressed the Board regarding several community improvement projects his organization has been undertaking within the vicinity of the College, and thanked the College for its support of these projects.

VII. APPROVAL OF MINUTES

TRUSTEE NORWOOD MOVED THAT THE REGULAR MEETING MINUTES OF FEBRUARY 24, 2014 BE APPROVED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of February 24, 2014.

ALL PRESENT VOTED AYE. MOTION PASSED.

TRUSTEE TURNER MOVED THAT THE SPECIAL MEETING MINUTES OF MARCH 4, 2014 BE APPROVED. VICE-CHAIR SNELL SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of March 4, 2014.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Trustee Turner reported that the Personnel Committee met on March 19, 2014. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on March 19, 2014. Notes from that meeting appear as Attachment B.

Other Reports:

1. MCCA Board of Directors Spring Meeting (Croudy, Shaink): Chair Croudy and President Shaink gave a brief report on the MCCA Board of Directors Spring Meeting.

IX. UNFINISHED BUSINESS

There was no unfinished business.
X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY VICE-CHAIR SNEILL, SECONDED BY TRUSTEE NORWOOD THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.19 (Treasurer’s Report for February 2014) and Item 1.20 (New Certificate Program – Corrections).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.21, Fifth Third (5/3) Bank Signatory Authorization.

MOVED BY VICE-CHAIR SNEILL SECONDED BY TRUSTEE NORWOOD THAT THE BOARD APPROVE ITEM 1.21.

Chair Croudy called for a vote on Item 1.21.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.22, Dental Assisting Lab Chairs and Accessories – Purchase Award.

MOVED BY TRUSTEE FREEMAN, SECONDED BY TREASURER KOEGEL THAT THE BOARD APPROVE ITEM 1.22.

Chair Croudy called for a vote on Item 1.22.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.23, Southern Lakes Branch Center Boiler Replacement Project.

MOVED BY VICE-CHAIR SNEILL, SECONDED BY TRUSTEE TURNER THAT THE BOARD APPROVE ITEM 1.23.

Chair Croudy called for a vote on Item 1.23.

ALL PRESENT VOTED AYE. MOTION PASSED.
Chair Croudy called for a motion to approve Item 1.24, Parking Deck H Restoration.

MOVED BY TREASURER KOEGEL, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE ITEM 1.24.

Chair Croudy called for a vote on Item 1.24.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.25, New Associate in Applied Science Degree – Corrections.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE ITEM 1.25.

Chair Croudy called for a vote on Item 1.25.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.26, Change in Residency Requirement.

MOVED BY TRUSTEE NORWOOD, SECONDED BY TRUSTEE TURNER THAT THE BOARD APPROVE ITEM 1.26.

Chair Croudy called for a vote on Item 1.26.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.27, Appointment of Presidential Search Screening Committee.

MOVED BY TRUSTEE FREEMAN, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE ITEM 1.27.

Chair Croudy called for a vote on Item 1.27.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President Shaink distributed the Executive Summary and highlighted upcoming dates, including the Nursing Pinning Ceremony, Board meeting dates for April, and Commencement. He thanked the evening’s presenters, and then called on Lennetta Coney, President, Foundation for Mott Community College, who announced upcoming events including the Donor/Student Meet & Greet Social (April 2), Distinguished Alumni Award Reception (April 24), and the celebration honoring President Shaink (June 20). Dr. Shaink then called on Vice-President Jenkins, who distributed the Spring 2014 Athletics schedule, and announced that he would be giving a report on the Winter 2014 Athletics season next month.
XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Vice-Chair Snell cited the many good things happening at the College recently. He also praised the work of the Michigan Community College Association and its leadership.

Trustee Turner thanked the evening’s presenters and commented on how inventory control adds another level to checks and balances for the College. He also referenced the Siemens grant, stating that the College and the Flint and Genesee Chamber of Commerce hosted the Michigan Economic Development Corporation and representatives from 25 companies seeking to hire MCC students participating in the program. He praised the work of several College representatives who helped make the program a reality. Finally he thanked Mr. Wilson for coming to the Board meeting and for his and his wife’s hard work to improve the community, and he also thanked those appointed to the Presidential Search Screening Committee.

Trustee Norwood said that the Siemens grant project was encouraging to the economic development of the area and that it would benefit the community. He added that he found the workshop presentation interesting.

Trustee Freeman had no comments.

Treasurer Koegel had no comments.

Chair Croudy thanked her fellow Board members on their commitment, and also thanked everyone in the audience for attending. She also commended those appointed to the Presidential Search Screening Committee.

XIII. EXECUTIVE SESSION

The Assistant Secretary explained that, via a majority vote, the Board may move into Executive Session for the purpose of discussing issues related to collective bargaining strategies.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT THE BOARD MOVE TO AN EXECUTIVE SESSION TO DISCUSS ISSUES RELATED TO COLLECTIVE BARGAINING STRATEGIES.

A ROLL CALL VOTE WAS TAKEN.

    NORWOOD – AYE       KOEGEL – AYE       FREEMAN – AYE
    SNELL – AYE          TURNER – AYE        CROUDY – AYE

    ALL PRESENT VOTED AYE. MOTION PASSED.

The Board moved to Executive Session at 8:42 p.m.

The Board exited Executive Session at 9:04 p.m.
XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:34 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSOONEL COMMITTEE  
Wednesday, March 19, 2014, 4:00 p.m., CM1019 
Present: Joseph, Norwood, Turner

The meeting was called to order at 4:05 p.m. by Trustee Joseph.

CFO/Accounting:

Treasurer’s Report for February 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended February 28 was approximately $54 million, representing 74.2% of the annual budget, which is 1.7% higher than last year at this time. Expenditures year-to-date are at $45 million, representing 61.0% of the annual budget. Tuition and fee revenues were $31.0 million, and property taxes were $13.5 million.

Fifth Third (5/3) Bank Signatory Authorization: A copy of the resolution was provided for review. Mr. Gawthrop provided background and rationale for the resolution, which will be presented for Board approval at Monday’s meeting.

Academic Affairs:

New Certificate Program – Corrections  
New Associate in Applied Science Degree – Corrections  
Dental Assisting Lab Chairs and Accessories – Purchase Award  
Change in Residency Requirement:  
Copies of each resolution were provided for review. Dr. Amy Fugate, Vice-President of Academic Affairs, provided background and rationale on each.

Student & Administrative Services

Southern Lakes Branch Center Boiler Replacement Project  
Parking Deck H Restoration:  
Copies of each resolution were provided for review. Scott Jenkins, Vice-President for Student & Administrative Services, and Larry Koehler, Executive Director, Physical Plant, provided background and rationale on both.

Other

Appointment of Presidential Search Screening Committee: A copy of the resolution was provided for review. President Shaink provided background information regarding the resolution.


Trustee Joseph adjourned the meeting at 5:17 p.m.
FINANCE/AUDIT COMMITTEE
Wednesday, March 19, 2014, 12:00 p.m., CM1019
Present: Koegel, Snell
Absent: Freeman

The meeting was called to order at 12:02 p.m. by Trustee Snell.

CFO/Accounting:

Treasurer’s Report for February 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended February 28 was approximately $54 million, representing 74.2% of the annual budget, which is 1.7% higher than last year at this time. Expenditures year-to-date are at $45 million, representing 61.0% of the annual budget. Tuition and fee revenues were $31.0 million, and property taxes were $13.5 million.

Fifth Third (5/3) Bank Signatory Authorization: A copy of the resolution was provided for review. Mr. Gawthrop provided background and rationale for the resolution, which will be presented for Board approval at Monday’s meeting.

Academic Affairs:

New Certificate Program – Corrections
New Associate in Applied Science Degree – Corrections
Dental Assisting Lab Chairs and Accessories – Purchase Award
Change in Residency Requirement:
Copies of each resolution were provided for review. Dr. Amy Fugate, Vice-President of Academic Affairs, provided background and rationale on each.

Student & Administrative Services

Southern Lakes Branch Center Boiler Replacement Project
Parking Deck H Restoration:
Copies of each resolution were provided for review. Scott Jenkins, Vice-President for Student & Administrative Services, and Larry Koehler, Executive Director, Physical Plant, provided background and rationale on both.

Other

Appointment of Presidential Search Screening Committee: A copy of the resolution was provided for review. President Shaink provided background information regarding the resolution.


Trustee Koegel adjourned the meeting at 1:07 p.m.