SCHEDULED MEETING:  7:30 p.m.

BOARD CONFERENCE ROOM:  
Room 1301  
Regional Technology Center

TRUSTEES PRESENT:  
Lenore Croudy  
Michael A. Freeman  
Sally Shaheen Joseph  
Matthew Norwood  
John L. Snell, Jr.  
Rafael C. Turner

TRUSTEES ABSENT:  
Albert J. Koegel

PRESIDING OFFICER:  
Lenore Croudy, Chairperson  
Regular Board Meeting: 7:30 p.m. to 8:33 p.m.

Certified As Correct:

Lenore Croudy, Chairperson
Sally Shaheen Joseph, Secretary
Chair Croudy called the Committee of the Whole Session to order at 6:30 p.m. She called on President Shaink, who introduced Dr. Amy Fugate, Vice-President, Academic Affairs. Dr. Fugate delivered a presentation on the development of the Michigan Transfer Agreement (MTA), including the historical use and changes to the original articulation agreement created by the Michigan Association of Collegiate Registrars & Admissions Officers (MACRAO), and the creation of the joint community college/university Committee of Transferability of Core College Courses. Dr. Fugate, who served as a member of the committee, also discussed specific recommendations regarding the MTA, as well as next steps. She introduced Faculty members Brian Harding and Rob Dudock, who detailed the revised requirements to earn the Associate Degree in Arts and Associate Degree in Science, respectively.

Following a brief question and answer period, Chair Croudy closed the Committee of the Whole Session at 7:28 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

VICE-CHAIR SNELL MOVED THAT THE AGENDA BE ADOPTED. SECRETARY JOSEPH SECONDED THE MOTION.

Chair Croudy called for a vote to adopt the agenda.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Shaink, who introduced Larry Gawthrop, Chief Financial Officer. Mr. Gawthrop provided an overview of the 2013-2014 amended budgets. He explained the goals to align the process with Board policy, and then detailed changes in revenues, expenditures, reserves, and transfers, providing a comparison between the amended and initial budgets. Mr. Gawthrop also acknowledged the hard work of Nichole Woods, Interim Director, Accounting, and announced that the College maintained its A+ bond rating from Standard & Poor’s.
Dr. Shaink then called on Dr. Fugate again, who introduced Dale Weighill, Executive Dean, Professional Development and Experiential Learning, and Dr. Brian Ivory, Faculty member and head of the College’s Honors Program. Dean Weighill and Dr. Ivory highlighted “Service Saturdays” and other service learning events where staff and students participated in a variety of activities and projects. Dean Weighill also introduced Alana Ferguson, Faculty member, Accounting, who was recently recognized by the Michigan Campus Compact for her work in coordinating student volunteers to participate in the Volunteer Income Tax Assistance (VITA) program.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

SECRETARY JOSEPH MOVED THAT THE REGULAR MEETING MINUTES OF JANUARY 27, 2014 BE APPROVED. VICE-CHAIR SNELL SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of January 27, 2014.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Joseph, Norwood, Turner): Secretary Joseph reported that the Personnel Committee met on February 19, 2014. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Freeman, Snell): Trustee Freeman reported that the Finance/Audit Committee met on February 19, 2014. Notes from that meeting appear as Attachment B.

Other Reports:

1. ACCT National Legislative Summit (Croudy, Joseph, Turner, Shaink): Chair Croudy, Secretary Joseph, Trustee Turner, and President Shaink gave a brief report on the ACCT National Legislative Summit.

IX. UNFINISHED BUSINESS

There was no unfinished business.
X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY SECRETARY JOSEPH, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.13 (Treasurer’s Report for January 2014), Item 1.14 (New Certificate Program – Photography), and Item 1.15 (Resolution to Approve Naming Request by Foundation for Mott Community College).

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.16, 2013-2014 Amended Budgets.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE FREEMAN THAT THE BOARD APPROVE ITEM 1.16.

Chair Croudy called for a vote on Item 1.16.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.17, Robotics Training – Purchase Award.

MOVED BY TRUSTEE NORWOOD, SECONDED BY TRUSTEE TURNER THAT THE BOARD APPROVE ITEM 1.17.

Chair Croudy called for a vote on Item 1.17.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.18, Dynamometer – Purchase Award.

MOVED BY SECRETARY JOSEPH, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE ITEM 1.18.

Chair Croudy called for a vote on Item 1.18.

ALL PRESENT VOTED AYE. MOTION PASSED.
XI. ADMINISTRATIVE ITEMS

President’s Report: President Shaink distributed the Executive Summary and announced important upcoming dates including Board meeting dates for March. He called on Mark Kennedy, Chief Human Resources Officer, who introduced new employee Ross Domke. Dr. Shaink thanked the evening’s presenters, and congratulated Ms. Ferguson again on her award. He called on Lennetta Coney, President, Foundation for Mott Community College, who announced the Women’s History Month Luncheon, scheduled for March 20, 2014, at Applewood Café.

XII. MISCELLANEOUS BUSINESS

Comments from Board Members:

Secretary Joseph said it has been an exciting month.

Trustee Freeman commented on how much he enjoyed Dr. Fugate’s presentation tonight, and thanked all the Faculty members who have been a part of the process. He also expressed his appreciation to Dean Weighill for the impact he has made in the community.

Trustee Norwood commended Dr. Fugate’s presentation, speaking on his own experiences when he transferred from the College. He also commented on the College’s bond rating.

Trustee Turner also praised the presentation and the hard work the Faculty has done toward transfers, and also commended the service learning projects and the College’s bond rating.

Vice-Chair Snell spoke about his love of volunteerism, and based on that, he feels that the community has been greatly enriched by the College’s service learning projects and activities.

Chair Croudy allowed for Jim Delaney, Board Attorney, to make comments; Mr. Delaney spoke about the impressive work Dr. Fugate and her staff did on the Michigan Transfer Agreement.

Chair Croudy said how pleased she was by those who attended the Board meeting, and encouraged everyone to participate in the Presidential search open forums. She commended President Shaink and his staff for their outstanding work.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:33 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.
PERSONNEL COMMITTEE
Wednesday, February 19, 2014, 4:00 p.m., CM1019
Present: Joseph, Norwood, Turner

The meeting was called to order at 4:00 p.m. by Trustee Joseph.

CFO/Accounting:

Treasurer’s Report for January 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended January 31 were approximately $51 million, representing 67.8% of the annual budget, which is 0.9% lower than last year at this time. Expenditures year-to-date were at $40 million, representing 52.8% of the annual budget. Tuition and fee revenues were $30.8 million, and property taxes were $12.1 million.

2013-2014 Amended Budgets: Mr. Gawthrop provided an overview of the 2013-2014 amended budgets, highlighting slight changes in revenues and expenditures. A brief presentation on the budgets will be made at Monday’s Board meeting, and the budgets will be presented for Board approval.

Academic Affairs:

New Certificate Program – Photography
Robotics Training – Purchase Award
Dynamometer – Purchase Award:
Copies of each resolution were provided for review. Dr. Amy Fugate, Vice-President of Academic Affairs, provided background and rationale.

Other

Resolution to Approve Naming Request by Foundation for Mott Community College: A copy of the resolution was provided for review. President Shaink provided background information regarding the resolution.


Trustee Joseph adjourned the meeting at 5:04 p.m.
FINANCE/AUDIT COMMITTEE
Wednesday, February 19, 2014, 12:00 p.m., CM1019
Present: Koegel, Freeman, Snell

The meeting was called to order at 12:07 p.m. by Trustee Koegel.

CFO/Accounting:

Treasurer’s Report for January 2014: Larry Gawthrop, Chief Financial Officer, reported that total revenues for the period ended January 31 were approximately $51 million, representing 67.8% of the annual budget, which is 0.9% lower than last year at this time. Expenditures year-to-date were at $40 million, representing 52.8% of the annual budget. Tuition and fee revenues were $30.8 million, and property taxes were $12.1 million.

2013-2014 Amended Budgets: Mr. Gawthrop provided an overview of the 2013-2014 amended budgets, highlighting slight changes in revenues and expenditures. A brief presentation on the budgets will be made at Monday’s Board meeting, and the budgets will be presented for Board approval.

Academic Affairs:

New Certificate Program – Photography
Robotics Training – Purchase Award
Dynamometer – Purchase Award:
Copies of each resolution were provided for review. Dr. Amy Fugate, Vice-President of Academic Affairs, provided background and rationale.

Other

Resolution to Approve Naming Request by Foundation for Mott Community College: A copy of the resolution was provided for review. President Shaink provided background information regarding the resolution.


Trustee Koegel adjourned the meeting at 1:04 p.m.