The mission of Mott Community College is to provide high quality, accessible, and affordable educational opportunities and services that cultivate student success and individual development and improve the overall quality of life in a multicultural community.
CALL TO ORDER

ADDITIONS TO THE AGENDA

ADOPTION OF THE AGENDA

SPECIAL PRESENTATIONS
Siemens Grant Update
- Tom Crampton, Executive Dean, Regional Technology Initiatives
- Dr. Clark Harris, Dean, Technology Division

COMMUNICATIONS

COMMENTS FROM THE PUBLIC

APPROVAL OF MINUTES
Approval of Regular Meeting Minutes of February 24, 2014 86-86f
Approval of Special Meeting Minutes of March 4, 2014 114-114a

INFORMATIONAL REPORTS
Acceptance of Standing Board Committee Reports:
1. Personnel (Joseph, Norwood, Turner)
2. Finance/Audit (Koegel, Freeman, Snell)

Other Reports:
1. MCCA Board of Directors Spring Meeting (Croudy, Shaink)

UNFINISHED BUSINESS

NEW BUSINESS

Consent Agenda:
1.19 Treasurer’s Report for February 2014 119-123
1.20 New Certificate Program – Corrections 124
Individual Items:

1.21  Fifth Third (5/3) Bank Signatory Authorization          125  
1.22  Dental Assisting Lab Chairs and Accessories – Purchase Award  126-127  
1.23  Southern Lakes Branch Center Boiler Replacement Project  128-129  
1.24  Parking Deck H Restoration  130-131  
1.25  New Associate in Applied Science Degree – Corrections  132  
1.26  Change in Residency Requirement  133-134  

XI.  ADMINISTRATIVE ITEMS

President’s Report  136  

XII.  MISCELLANEOUS BUSINESS

Comments from Board Members

XIII.  EXECUTIVE SESSION

ADJOURNMENT
1.19 Treasurer’s Report for February 2014

This resolution is recommended.

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

Accepts the financial report of the College for the month of February 2014 as presented by the Administration.

Reviewed and Submitted By:

[Signature]
Lawrence A. Gawthrop
Chief Financial Officer

Date: March 24, 2014

Board Policy Statement Reference: 3100 – Budget Adoption
General: The annual budget represents the programmatic direction and vision of the College. It is also designed to meet both the legal requirements and needs of the College.
February Treasurer’s Report

Larry Gawthrop, CPA
Chief Financial Officer

March 24, 2014

Summary of Expenditures:

Month of February Spending:

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$5,106,209</td>
</tr>
<tr>
<td>All Other Funds</td>
<td>$1,988,398</td>
</tr>
<tr>
<td>Total</td>
<td>$7,094,607</td>
</tr>
</tbody>
</table>

Comments on General Fund Financial Statements:

- **Statement of Revenues, Expenditures and Changes in Net Assets**

In summary, total revenues for the eight months ended February 28, was approximately $54 million, representing 74.2% of the annual budget. This is 1.7% higher than last year at this time, when we had recognized 72.5% of budgeted revenues. The most significant changes continue to be in the **Tuition and fees**, **Property taxes**, and **State appropriations** which are discussed further below.

Expenditures year-to-date are at $45 million dollars, which represents 61.0% of the annual budget, .7% lower than it was one year ago.

**Revenues**

**Tuition and fees** revenues are $31.0 million for the eight months ended, which is $912 thousand more than last year. The final winter tuition and fee enrollment numbers were in line with the decrease from fall and higher than what were originally budgeted. This decrease has been reflected in the Amended budget.

**Property taxes** collected are $13.5 million through February. The amount budgeted is $17.3 million, down $324 thousand from last year’s $17.7 million and is based on final taxable value figures provided by the Genesee County Equalization Department.

**State appropriations** payments for FY 2013-14 are paid in monthly installments starting with October. We received the five of ten payments without exception. The total budgeted amount for the current fiscal year is $15.3 million or approximately $285 thousand (2%) more than last year. Also included in this line item are amounts sent to MCC from the State of Michigan for pass-through to the Office of Retirement Services.
Expenditures
Salaries and Wages are at $24.3 million, or 61.4% of the annual budget, 0.3% lower than it was one year ago.

Fringe Benefits are at $10.6 million, or 60.6% of the budgeted amount and 1.2% lower when compared to the previous year’s budgeted amount. This line item has been adjusted upward in the Amend 1 budget to reflect the increase from what was originally budgeted.

Other Expenditures
The changes in the Other Expenses area were due mainly to decreases in contracted service agreements in Financial Aid and ITS, an increase in utilities due to seasonal conditions, an overall decrease in supplies from the prior year, and a change in recording of the bad debt expense monthly instead of at year-end. The increase in Transfers out line item when compared to the previous year is a timing difference of when the transfer was made.

• Balance Sheet

Total Assets are at approximately $21.2 million, down $3 million from last February. The largest differences are a $5.9 million increase in Cash and Cash Equivalents, a $12.4 million decrease in Due from other funds and a $3.2 million increase in Accounts receivable. These variances are due to timing of cash transfers between funds and the changes made in delaying the timing of the Pell transmission, receipt and distribution in an effort to reduce exposure on the Return of Funds.

Due to/Due from Other Funds
The College maintains one checking account for all of its funds; deposits and disbursements. This necessitates the short-term “loaning” or “borrowing” between the funds throughout the year depending on which funds revenue or expenditures are being deposited or paid out. Each month the accounting department clears these “due to’s” and “due from’s” respectively assigning the activity to the proper fund. However, significant activity can occur after these transfers are completed, causing large variances when compared to the previous period.

At roughly $5.3 million, Total Liabilities are down approximately $4.9 million from last February’s balance. The most significant changes were increases in Accounts payable and decreases in Accrued payroll and Accrued payroll and related liabilities, Deposits held for others and Accrued termination pay.

Comments on spending from other funds:

• Of the $2.0 million expended in the other funds, $597 thousand was expended out of the Maintenance and Replacement Funds for maintenance and improvements, $554 thousand in monthly depreciation, $26 thousand from the Bond funds and the remaining $800 thousand out of the Agency, Scholarships, and Federal Grants, for grant activities and student scholarships.
Mott Community College  
General Fund  
Statement of Revenues, Expenditures and Changes in Net Assets  
For the 8 Months Ended February 28, 2014  
With Comparative Totals at February 28, 2013

<table>
<thead>
<tr>
<th></th>
<th>FY 2013-2014 Budget</th>
<th>YTD Actuals as of 02/28/14</th>
<th>YTD Actuals as of 02/28/13</th>
<th>Actual to Actual $</th>
<th>Actual to Actual %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition and fees</td>
<td>$ 36,350,790</td>
<td>$ 31,049,920</td>
<td>$ 30,137,488</td>
<td>$ 912,432</td>
<td>3.03%</td>
</tr>
<tr>
<td>Property taxes</td>
<td>17,328,840</td>
<td>13,521,000</td>
<td>13,623,822</td>
<td>(102,822)</td>
<td>-0.75%</td>
</tr>
<tr>
<td>State appropriations</td>
<td>15,306,817</td>
<td>7,516,259</td>
<td>6,922,431</td>
<td>593,828</td>
<td>8.58%</td>
</tr>
<tr>
<td>Ballenger trust</td>
<td>1,765,763</td>
<td>1,177,176</td>
<td>1,109,844</td>
<td>67,332</td>
<td>6.07%</td>
</tr>
<tr>
<td>Grants and other</td>
<td>2,561,244</td>
<td>1,123,795</td>
<td>1,015,380</td>
<td>108,415</td>
<td>10.68%</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td>73,313,454</td>
<td>54,388,150</td>
<td>52,808,965</td>
<td>1,579,185</td>
<td>2.99%</td>
</tr>
</tbody>
</table>

| **Expenditures:**      |                     |                            |                             |                    |                   |
| Salaries and wages     | 39,574,756          | 24,295,449                 | 24,577,340                 | 281,891            | 1.15%             |
| Fringe benefits        | 17,523,780          | 10,627,408                 | 10,258,164                 | (369,244)          | -3.60%            |
| Contracted services    | 5,326,968           | 2,833,424                  | 2,925,251                  | 91,827             | 3.14%             |
| Materials and supplies | 2,275,398           | 1,234,335                  | 1,218,884                  | (15,451)           | -1.27%            |
| Facilities rent        | 243,400             | 127,556                    | 183,760                    | 56,204             | 30.59%            |
| Utilities and insurance| 2,978,500           | 1,995,269                  | 1,945,134                  | (50,135)           | -2.58%            |
| Operations/communications | 4,610,286       | 3,230,091                  | 3,513,620                  | 283,529            | 8.07%             |
| Transfers out          | 1,324,863           | 573,253                    | 448,823                    | (124,430)          | -27.72%           |
| Equipment and Improvements | 38,800          | 134,167                    | 166,745                    | 32,578             | 19.54%            |
| **Total expenditures** | 73,896,751          | 45,050,952                 | 45,237,721                 | 186,769            | 0.41%             |

Net increase/(decrease) in net assets  
(583,297)  9,337,198  7,571,244  1,765,954  23.32%
## Mott Community College
### General Fund
#### Balance Sheet
**February 28, 2014**

*With Comparative Totals at February 28, 2013*

### Assets

<table>
<thead>
<tr>
<th></th>
<th>As of February 28</th>
<th>As of February 28</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$19,997,015</td>
<td>$14,097,143</td>
<td>$5,899,872</td>
</tr>
<tr>
<td>Due from other funds</td>
<td>(3,436,783)</td>
<td>8,943,839</td>
<td>(12,380,622)</td>
</tr>
<tr>
<td>Accounts receivable - net of allowance for uncollectible accounts ($4,910,571 for 2014 and $5,946,753 for 2013)</td>
<td>4,220,776</td>
<td>967,529</td>
<td>3,253,247</td>
</tr>
<tr>
<td>Inventories</td>
<td>44,069</td>
<td>28,730</td>
<td>15,339</td>
</tr>
<tr>
<td>Prepaid expenses and other assets</td>
<td>387,930</td>
<td>218,667</td>
<td>169,263</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$21,213,007</td>
<td>$24,255,908</td>
<td>($3,042,901)</td>
</tr>
</tbody>
</table>

### Liabilities and Net Assets

|                          |                   |                   |              |
|--------------------------|                   |                   |              |
| **Current Liabilities**  |                   |                   |              |
| Accounts payable         | $818,781          | $200,113          | $618,668     |
| Accrued payroll and related liabilities | 1,461,108 | 1,693,390 | (232,282) |
| Deposits held for others | 15,246            | 4,992,578         | (4,977,332) |
| Other accrued liabilities | 540,536          | 542,178           | (1,642)      |
| **Total Current Liabilities** | 2,835,671       | 7,428,259         | (4,592,588) |

Accrued termination pay

|                          |                   |                   |              |
|--------------------------|                   |                   |              |
|                          | 2,458,977         | 2,751,182         | (292,205)    |

**Total Liabilities**

|                          | 5,294,648         | 10,179,441        | (4,884,793)  |

**Net Assets**

|                          |                   |                   |              |
|--------------------------|                   |                   |              |
| Unrestricted             | 15,918,359        | 14,076,467        | 1,841,892    |

**Total Net Assets**

|                          | 15,918,359        | 14,076,467        | 1,841,892    |

**Total Liabilities and Net Assets**

|                          | $21,213,007       | $24,255,908       | ($3,042,901) |
FOR ACTION

Board of Trustees
Charles Stewart Mott Community College
Regular Meeting, March 24, 2014
Volume 45

1.20 New Certificate Program - Corrections

The College Professional Study Committee (CPSC) has approved the offering of the new certificate program, Corrections, to be offered in the Fine Arts/Social Science Division. This certificate is designed for students who wish to fulfill the educational requirements to be eligible to apply to enter a state-approved training program for the position of correction officer with the Michigan Department of Corrections. Students must earn a 2.0 in all courses to be eligible to apply for the training program. Students may also apply this coursework toward the associate degree in Corrections. Jobs in the corrections fields include federal and state prisons, county and city jails, halfway houses, probation and parole departments, and private security.

This Certificate program has been reviewed by the CPSC Curriculum Subcommittee and is presented to the Board.

On the basis of the above information, the following resolution is recommended.

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

Adopts the above resolution, New Certificate Program – Corrections, to be offered in the Fine Arts/Social Science Division.

Reviewed and Submitted By:

[Signature]
Dr. Amy Fugate, Ph.D.
Vice-President, Academic Affairs

Date: March 24, 2014

Board Policy Statement Reference: 6100 – Curriculum
General: The College’s administration, in cooperation with College faculty and staff, will develop curriculum based upon valid educational research which encompasses the philosophy and educational mission of the College, the resources of the College, the needs of the community, and the state of Michigan.
1.21 Fifth Third (5/3) Bank Signatory Authorization

The College is electing to use Fifth Third (5/3) Bank as its custodian of the 2014 Series Bond Series based on consultation with Stauder Barch and Associates, the College’s bond consultants.

The bank requires a Board resolution naming the authorized individuals to enter into, complete, and execute on behalf of the College, and all documents necessary to entering into an agreement with Fifth Third Bank for trust, agency, or custodial services, and those authorized to carry out the terms of the agreement.

In addition to those named in Board Policy 3510, it is necessary to add the Interim Director of Accounting, Nichole Woods, as an authorized person on the account for operational needs.

Based on the above information, the following resolution is recommended.

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

Approves the following individuals, in addition to those included in Board Policy 3510, of having authorization to conduct transactions within all of the Mott Community College’s Fifth Third (5/3) Bank accounts:

Nichole Woods  Interim Director of Accounting
Darilyn Milostan  Senior Accountant (Debt Funds)

Reviewed and Submitted By:

Lawrence A. Gawthrop  Chief Financial Officer

Date:  March 24, 2014

Board Policy Statement Reference: 3460 – Depositories for College Funds
General: The Board is responsible for selecting depositories for its funds. Therefore, the Board establishes this policy to properly account for its funds and to provide opportunity for local financial institutions to compete for financial services.

Board Policy Statement Reference: 3510 – Authorized Signatures
General: The Board designates signatories to financial documents and funds of the College. The authorization is made to carry out fiduciary responsibilities in an efficient and responsible manner.
FOR ACTION

Board of Trustees
Charles Stewart Mott Community College
Regular Meeting, March 24, 2014
Volume 45

1.22 Dental Assisting Lab Chairs and Accessories – Purchase Award

Mott Community College will be purchasing six (6) dental assisting lab chairs and dental delivery systems for the purpose of updating twenty-year-old technology in the lab area. This purchase is necessary to provide training that meets current workplace standards and practices, and is part of a project to transition student instruction from paper to computerized records management. The purchase will be funded via Student Technology funds.

The equipment will be purchased from Patterson Dental, the exclusive reseller of A-dec products for the State of Michigan.

Based on the above information, the following resolution is recommended.

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

Awards the purchase of six (6) dental chairs and accessories to Patterson Dental, 1031 Mendota Heights Road, St. Paul, MN 55120, for a cost in the amount of $116,404.40 [One hundred sixteen thousand four hundred four dollars and forty cents].

Reviewed and Submitted By:

[Signature]
Dr. Amy Fugate, Ph.D.
Vice-President, Academic Affairs

Date: March 24, 2014

Board Policy Statement Reference: 4410 – Purchasing
General: Purchases should be based on quality and price. Qualified vendors should have the opportunity to bid on College purchases. This policy is established to ensure that sound business practices are followed in the purchase of furnishings, equipment, materials, goods and supplies.
Dental Assisting Lab – Purchase Award
Sole Source

VENDOR

Patterson Dental
1031 Mendota Heights Road
St. Paul, MN  55120

BID

Total: $116,404.40

JUSTIFICATION

Patterson Dental is the exclusive reseller of A-dec products for the State of Michigan therefore A-dec products may only be purchased and installed by Patterson Dental.
FOR ACTION

Board of Trustees
Charles Stewart Mott Community College
Regular Meeting, March 24, 2014
Volume 45

1.23 Southern Lakes Branch Center Boiler Replacement Project

Award of this contract is for the Southern Lakes Branch Center (SLBC) Boiler Replacement Project. Plans and specifications were prepared by THA Architects/Engineers. An ad was placed for bids on Bid4Michigan on August 12, 2013 soliciting bidders for the project. Sealed bids were received on August 29, 2013 at 2:00 p.m. from five (5) vendors. Bids as received are noted on the attached bid tabulation. Public funds through voter approved bond issuance will be used to fund this project.

On the basis of the preceding information, the following resolution is recommended:

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

Authorizes the Administration to award the bid and enter into a contract for the SLBC Boiler Replacement Project to Johnson & Wood, LLC, 2130 Hemphill Rd., Burton, MI 48529 in the amount of One Hundred Twenty-Six Thousand, Seven Hundred Fifty Dollars ($126,750.00).

Reviewed and Submitted by:

______________________________
Scott J. Jenkins
Vice President, Student & Administrative Services

Date: March 24, 2014

Board Policy Statement Reference: 4410 – Purchasing

General: Purchases should be based on quality and price. Qualified vendors should have the opportunity to bid on College purchases. This policy is established to ensure that sound business practices are followed in the purchase of furnishings, equipment, materials, goods and supplies.
<table>
<thead>
<tr>
<th>Vendors</th>
<th>Summary Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson &amp; Wood, LLC</td>
<td>$126,750.00</td>
</tr>
<tr>
<td>2130 Hemphill Road</td>
<td></td>
</tr>
<tr>
<td>Burton, MI 48529</td>
<td></td>
</tr>
<tr>
<td>ATI Group</td>
<td>$130,500.00</td>
</tr>
<tr>
<td>3419 Pierson Place</td>
<td></td>
</tr>
<tr>
<td>Flushing, MI 48433</td>
<td></td>
</tr>
<tr>
<td>Dickerson Mechanical, Inc.</td>
<td>$142,000.00</td>
</tr>
<tr>
<td>415 W. Rising Street</td>
<td></td>
</tr>
<tr>
<td>Davison, MI 48423</td>
<td></td>
</tr>
<tr>
<td>William E. Walter, Inc.</td>
<td>$155,580.00</td>
</tr>
<tr>
<td>1917 Howard Ave.</td>
<td></td>
</tr>
<tr>
<td>Flint, MI 48503</td>
<td></td>
</tr>
<tr>
<td>Bumler Mechanical, Inc.</td>
<td>$164,000.00</td>
</tr>
<tr>
<td>6260 18 ½ Mile Road</td>
<td></td>
</tr>
<tr>
<td>Sterling Heights, MI 48314</td>
<td></td>
</tr>
</tbody>
</table>
1.24 Parking Deck H Restoration

As part of the ongoing repair and maintenance program for Parking Decks G, H and J, the College proposes to award this contract for the 2014 Parking Deck H Restoration Project. Plans and specifications were prepared by Walker Parking Consultants/Engineers, Inc. An ad was placed for bids on Bid4Michigan.com on February 13, 2014 soliciting bidders for the project. Sealed bids were received on March 7, 2014 at 2:00 p.m. from seven (7) vendors. Bids as received are noted on the attached bid tabulation.

On the basis of the preceding information, the following resolution is recommended.

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

    Authorizes the Administration to award the bid and enter into a contract for the 2014 Parking Deck H Repair Project to DRV Contractors, LLC. 51667 Oro Drive, Shelby Twp., MI 48315 in the amount of One Million, Ninety-Four Thousand, Five Hundred Ninety-Two Dollars ($1,094,592.00).

Reviewed and Submitted by:

Scott J. Jenkins
Vice President, Student & Administrative Services

Date: March 24, 2014

Board Policy Statement Reference: 4410 – Purchasing
General: Purchases should be based on quality and price. Qualified vendors should have the opportunity to bid on College purchases. This policy is established to ensure that sound business practices are followed in the purchase of furnishings, equipment, materials, goods and supplies.
# 2014 Parking Deck H Repair Project
## Bid Tabulation

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Summary Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>DRV Contractors, LLC</td>
<td>$1,094,592.00</td>
</tr>
<tr>
<td>51667 Oro Drive</td>
<td></td>
</tr>
<tr>
<td>Shelby Twp., MI 48315</td>
<td></td>
</tr>
<tr>
<td>M One Limited Inc.</td>
<td>$1,180,005.00</td>
</tr>
<tr>
<td>14035 W. Davison</td>
<td></td>
</tr>
<tr>
<td>Detroit, MI 48223</td>
<td></td>
</tr>
<tr>
<td>Ram Construction Services of Michigan, Inc.</td>
<td>$1,181,978.00</td>
</tr>
<tr>
<td>13800 Eckles Road</td>
<td></td>
</tr>
<tr>
<td>Livonia, MI 48150</td>
<td></td>
</tr>
<tr>
<td>D.C. Byers Company</td>
<td>$1,243,435.00</td>
</tr>
<tr>
<td>5715 Rivard Street</td>
<td></td>
</tr>
<tr>
<td>Detroit, MI 48211</td>
<td></td>
</tr>
<tr>
<td>Meridian Restoration LLC</td>
<td>$1,489,888.00</td>
</tr>
<tr>
<td>304 W. Chisholm Street</td>
<td></td>
</tr>
<tr>
<td>Alpena, MI 48707</td>
<td></td>
</tr>
<tr>
<td>Shared Systems Technology</td>
<td>$1,594,516.50</td>
</tr>
<tr>
<td>280 W. Jefferson Ave.</td>
<td></td>
</tr>
<tr>
<td>Trenton, MI 48183</td>
<td></td>
</tr>
<tr>
<td>Royal Restoration</td>
<td>$1,603,870.00</td>
</tr>
<tr>
<td>33050 Industrial Rd.</td>
<td></td>
</tr>
<tr>
<td>Livonia, MI 48150</td>
<td></td>
</tr>
</tbody>
</table>
1.25 New Associate in Applied Science Degree – Corrections

The College Professional Study Committee (CPSC) has approved the offering of a new Associate in Applied Science Degree, Corrections, to be offered in the Fine Arts/Social Science Division. This degree will prepare students for jobs in the corrections fields, which include federal and state prisons, county and city jails, halfway houses, probation and parole departments, and private security. This degree also fulfills the educational requirements to be eligible to apply to enter a state-approved training program for the position of corrections officer with the Michigan Department of Corrections. Students must earn a 2.0 in all CORR, CRJU, SOCY and PSYC coursework to maintain eligibility for MDOC training.

This Associate in Applied Science Degree has been reviewed by the CPSC Curriculum Subcommittee and is presented to the Board.

On the basis of the above information, the following resolution is recommended.

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

Adopts the above resolution, New Associate in Applied Science Degree – Corrections.

Reviewed and Submitted By:

[Signature]

Dr. Amy Fugate
Vice-President, Academic Affairs

Date: March 24, 2014

Board Policy Statement Reference: 6100 – Curriculum
General: The College’s administration, in cooperation with College faculty and staff, will develop curriculum based upon valid educational research which encompasses the philosophy and educational mission of the College, the resources of the College, the needs of the community, and the state of Michigan.
FOR ACTION

Board of Trustees
Charles Stewart Mott Community College
Regular Meeting, March 24, 2014
Volume 45

1.26 Change in Residency Requirement

During the committee work on the Michigan Transfer Agreement, part of the discussion focused on our individual college residency requirements. These are the rules which historically were put in place requiring a certain number of hours to be taken at the degree granting institution. In past years, these were often tied to saying “the last X hours must be taken at the institution.” In a time where students may have transferred one time if at all, these rules did not penalize students. However, in today’s world, where student mobility or “swirl” exists, students are much more likely to attend several colleges as opposed to one. Then rules like the above become barriers to a transfer student. In keeping with the philosophy that credits from a community college should transfer to a 4 year college without review, it was recommended that we review our own college residency requirements.

The General Education subcommittee discussed this at great length and determined that we should make the transfer for students as seamless as possible. As a result, the recommendation was to eliminate this rule. After all, if we are saying our classes are the same quality as other colleges, why shouldn’t we believe the same about theirs? While our accrediting body, the Higher Learning Commission, is considering this idea as well, as of this time they still have a minimum requirement.

The Higher Learning Commission in their June 2013 meeting under HLC Assumed Practices B.1.b. states: “The institution maintains structures or practices that ensure the coherence and quality of the programs for which it awards a degree. Typically institutions will require that at minimum 30 of the 120 credits earned for the bachelor’s degree and 15 of the 60 credits for the associate’s degree be credits earned at the institution itself, through arrangements with other accredited institutions, or through contractual relationships approved by the Commission. Any variation from the typical minima must be explained and justified.”

On the basis of the preceding information, the following resolution is recommended,

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

Adopts the above resolution, changing the residency requirement to 15 credit hours for the Associate of Arts (AA), Associate of Science (AS), Associate of Fine Arts (AFA), Associate of Applied Science (AAS), and the Associate of General Studies (AGS) and the Certificate of Achievement (CA). Furthermore, should HLC change their requirements in this area, the College will follow the HLC guidelines.
Board Policy Statement Reference: 7120 – Graduation Requirements

General: In order to receive an Associate Degree Certificate of Achievement, or Honors Program Diploma, the student must complete the appropriate program requirements, as outlined in the College Catalog.
(This page intentionally left blank.)
President’s Report
Regular Board of Trustees Meeting
March 24, 2014

1. Executive Summary

2. Introduction of New Hires

3. Upcoming Dates:

*****

April 23, 2014  Finance/Audit Committee, 12:00 noon, CM1019
               Personnel Committee, 4:00 p.m., CM1019
April 28, 2014  Regular Board Meeting, RTC 1301
May 3, 2014     Commencement Activities
May 14, 2014    Finance/Audit Committee, 12:00 noon, CM1019
               Personnel Committee, 4:00 p.m., CM1019
May 19, 2014    Regular Board Meeting, RTC 1301
June 18, 2014   Finance/Audit Committee, 12:00 noon, CM1019
               Personnel Committee, 4:00 p.m., CM1019
June 23, 2014   Regular Board Meeting, RTC 1301